

**MINUTES  
BOARD OF LOWELL LIGHT AND POWER  
REGULAR MEETING APRIL 16, 2015**

I. **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 6:07 p.m. by Chairman Canfield and General Manager Greg Pierce called the roll.

Present: Board Members, Greg Canfield, Perry Beachum & Andrew Schrauben

Absent: Tina Cadwallader & Tamela Spicer (It was MOVED by BEACHUM, supported by SCHRAUBEN, to excuse Cadwallader & Spicer's absence)

Yea: 3      Nay:      Absent: 2      Motion Carried

Also Present: General Manager Greg Pierce, Electric Distribution Manager Russo, Chief Financial Officer Steve Donkersloot, Utility Services Coordinator Morris and City of Lowell Mayor Hodges.

II. **APPROVAL OF AGENDA:**

It was MOVED BY SCHRAUBEN, SUPPORTED BY BEACHUM, to approve the agenda as presented.

Yea: 3      Nay: 0      Absent: 2      Motion Carried

III. **APPROVAL OF MINUTES:**

Schrauben made two minor changes to March meeting minutes.

It was MOVED BY SCHRAUBEN, SUPPORTED BY BEACHUM to approve the amended minutes of the March 12, 2015 regular meeting.

Yea: 3      Nay: 0      Absent: 2      Motion Carried

IV. **PUBLIC COMMENTS:** (Items not on the agenda):

There was no public comment.

## V. ACTION ITEMS:

No action items.

## VI. INFORMATIONAL ITEMS:

A. Performance Data: Pierce reported on March data

B. Income Statement (March 2015): Pierce reported on March's Income Statement.

Pierce reviewed the Capital Expense Summary and detailed Capital Expense Report.

C. Manager's Report: Pierce gave updates to the Board on the following items:

- **MPPA/MMEA:** This is a year we submit a new, two year, Renewable Energy Plan to the State of Michigan under PA 295. MPPA is working on this with us and the numbers show that we have exceeded the 10% mandate and will be close to 20% renewable energy by time the bio-digester is fully operational.
- **APPA Update:** The APPA Annual Conference will be held June 5-10 in Minneapolis.
- **System/Generation Upgrade Progress:** Pierce gave an update on the progress of the bio-digester. Greg also discussed a possible startup agreement whereby a start date is set, recognizing LEAD may only run at 50% capacity, rather than 100% in the beginning. Discussion took place on the startup odor occasionally coming from the bio-digester and the best way to handle this through social media.

We had three outages in the month of March (outage report).

1. LLP Policy Review: The next policy review will be the Personnel Handbook. This is a large task since we will now be including the IBEW contract in the Handbook.

Pierce mentioned the new insurance renewal plan has been received. Next month we will have options for the Board's review.

2. **LLP Annual Operating Budget**: The final draft operating budget will be available at next month's meeting for review and approval.
3. **LLP Hedge Plan**: Pierce discussed details of the quarterly power supply plan.
4. **Employee Volunteer Policy**: A couple months ago discussion occurred regarding developing an employee policy allowing employees to donate time to specific organizations. The Board would like to have a couple LLP staff members bring ideas back to the Board next month for further discussion.
5. **Payables**: Pierce presented March payables.
6. **Schedule of Meetings**: April/May was presented.
7. **COMPLAINT REGISTER**: There we no new complaints.

VI. **NEXT REGULAR LLP BOARD MEETING**: The next Board meeting will be held, Thursday, May 14, 2015.

#### VII. **BOARD COMMENT**:

Beachum mentioned there has been some misinformation on blogs and Perry stated specifics on why he felt LLP is going in the right direction, looking ahead for future generation in the best interest of our customers. Perry let the public know, Lowell Light and Power only maintains the street lights, and the design of the street lighting is handled by the City.

Mayor Hodges stated all the street lights are now connected and he believes they will all be left on. An interim DPW Director has been hired and is currently working with Dan. Dan will be retiring in May.

Canfield echoed Perry's comment that he believes Lowell Light and Power is heading in a positive direction.

**IX. ADJOURNMENT:** It was MOVED BY BEACHUM, supported by SCHRAUBEN, to adjourn the regular meeting at 7:36 p.m.

Yea: 3      Nay: 0      Absent: 2      Motion Carried

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Chairman Canfield

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Date