

**MINUTES
BOARD OF LOWELL LIGHT AND POWER
REGULAR MEETING OF MARCH 13, 2014**

I. CALL TO ORDER AND ROLL CALL: The meeting was called to order at 6:05 p.m. by Chairman Canfield and General Manager Greg Pierce called the roll.

Present: Board Members Greg Canfield, Perry Beachum, Andrew Schrauben, Tamela Spicer & Tina Cadwallader.

Absent: None

Also Present: General Manager Greg Pierce, Electric Distribution Manager Russo, Chief Accountant Donkersloot, Utility Services Coordinator Morris, Lowell City Mayor Hodges and Lowell City Manager Mark Howe

II. APPROVAL OF AGENDA:

It was MOVED BY BEACHUM, supported by SPICER to approve the agenda as presented.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

III. APPROVAL OF MINUTES:

It was MOVED BY CADWALLADER, supported by SCHRAUBEN to approve the minutes of the February 13, 2014 regular meeting minutes.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

It was MOVED BY BEACHUM, supported by CADWALLADER to approve the minutes of the February 13, 2014 closed session meeting.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

IV. PUBLIC COMMENTS: (Items not on the agenda):

Peggy Covert (Lowell) asked for clarification on the east side transformer and union negotiations.

Ralph Brecken (Comstock Park) presented a packet of photos, policies and misc. data for the Board Members to review.

V. ACTION ITEMS:

A. 2014-2015 Operating Budget :

Pierce reviewed details of the draft budget, reminding the Board that this is a budget that the Board approves as a draft and is given to the City as they prepare for budgeting. In May, modifications are done with two more months of data. The final budget is presented to the Board at the May meeting.

Board discussion took place, specifically asking for clarification on what items go into different general ledger categories.

It was MOVED BY BEACHUM, supported by SCHRAUBEN to accept the draft budget as presented.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

IV. INFORMATIONAL ITEMS:

A. Performance Data: Pierce reported on February's data.

B. Income Statement (February 2014): Pierce reported on February's Income Statement.

Pierce reviewed the Capital Expense Summary and detailed Capital Expense Report.

B. Manager's Report: Pierce gave updates to the Board on the following items.

- **MPPA/MMEA/APPA Updates:** Pierce reported details on the Legislative Rally in Washington March 10-12. Russo and Beachum will be attending

the Lineworkers Rodeo/Engineering and Operations conference April 4-9 in Oklahoma City. The APPA Annual meeting is in Denver, June 14-18.

- **System/Generation Upgrade Progress:** There were two outages in the month of February.
- **Communication Plan:** We are continuing to work on developing stronger communications techniques by using our new LLP Blog.
- **Biodigestion Update:** Pierce reviewed details of four potential multi-year contracts between Lowell Energy AD (LEAD) and LLP.
- **Budgeting 2014-2015:** The draft operating budget was reviewed as an action item, final adjustments will be made in the next couple months, and a final budget will be available for approval at the May meeting.
- **Strategic Plan:** A Board work session and update of the LLP Strategic Plan is scheduled for Tuesday, March 25th, 6:00 pm.
- **Payables:** Pierce presented February payables.

D. **Schedule of Meetings:** March was presented.

E. **Complaint Register:** There were no new complaints.

VII. **NEXT REGULAR LLP BOARD MEETING:** The next Board meeting will be held, Thursday, April 10, 2014.

VIII. **BOARD COMMENT:**

Beachum reported Laugh Fest was excellent.

Cadwallader encouraged everyone to attend the Spring Expo, March 22, at LHS.

Mayor Hodges stated City Manager Howe is giving great leadership to the City on their Strategic Plan.

Canfield informed Board Members, an LLP Board Member is needed to sit on the Arbor Board. Greg complimented the DPW employees for all their efforts during this long winter keeping the roads clear.

It was MOVED BY BEACHUM, supported by SPICER to go into closed session at 7:10 p.m. to discuss IBEW union negotiations.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

It was MOVED BY BEACHUM, supported by CADWALLADER to come out of closed session at 8:44 p.m. and return to the regular meeting.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

IX. **OTHER BUSINESS:** At Chairman Canfield’s request, there was discussion of the material presented during public comment regarding use of a LLP vehicle.

X. **ADJOURNMENT:** IT WAS MOVED BY BEACHUM and a supported by SPICER to adjourn the regular meeting at 8:57 p.m.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

Chairman Canfield

Date