

**MINUTES
BOARD OF LOWELL LIGHT AND POWER
REGULAR MEETING OF NOVEMBER 14, 2013**

I. CALL TO ORDER AND ROLL CALL: The meeting was called to order at 5:40 p.m. by Chairman Canfield and General Manager Greg Pierce called the roll.

Present: Board Members Greg Canfield and Andrew Johnston & Tina Cadwallader.

Absent: Perry Beachum.

Also Present: General Manager Greg Pierce, Chief Accountant Donkersloot, Electric Distribution Manager Russo, Utility Services Coordinator Morris

It was MOVED BY JOHNSTON, supported by CADWALLADER to excuse the absence of Beachum.

Yea: 3 Nay: 0 Absent: 1 Motion Carried

II. APPROVAL OF AGENDA:

There was one item added to the agenda, closed session for performance evaluation.

It was MOVED BY JOHNSTON, supported by CADWALLADER to approve the agenda as amended.

Yea: 3 Nay: 0 Absent: 1 Motion Carried

III. APPROVAL OF MINUTES:

It was MOVED BY CADWALLADER, supported by JOHNSTON to approve the minutes of the October 10, 2013 regular meeting.

Yea: 3 Nay: 0 Absent: 1 Motion Carried

It was MOVED BY CADWALLADER, supported by JOHNSTON to approve the minutes of the October 10, 2013 closed session meeting.

Yea: 3 Nay: 0 Absent: 1 Motion Carried

IV. **PUBLIC COMMENTS:** (Items not on the agenda):

Peggy Covert (Lowell) commented on tree trimming, contract negotiations and transformers being shutdown during the flood. LLP assured her no transformers were shutdown during the flood. Randy Halstead (Lowell) commented on PA95. Ralph Brecken (Cedar Springs) commented on the possibility of a public meeting to discuss the LLP Combustion Turbines.

V. **ACTION ITEMS:**

IV. **INFORMATIONAL ITEMS:**

A. **Performance Data:** Pierce reported on October's data.

B. **Income Statement (October 2013):** Pierce reported on October's Income Statement.

Pierce reviewed the Capital Expense Summary and detailed Capital Expense Report.

B. **Manager's Report:** Pierce gave updates to the Board on the following items.

- **MPPA/MMEA/APPA Updates:** Pierce reviewed the quarterly power supply plan.
- **System/Generation Upgrade Progress:** Pierce reported there were no outages in the month of October.
- **Biodigestion Update:** SPART gave an update.
- **Payables:** Pierce presented October payables.

D. **Schedule of Meetings:** November was presented.

E. **Complaint Register:** There were no new complaints.

VII. NEXT REGULAR LLP BOARD MEETING: The next Board meeting will be held, Thursday, December 12th, 2013.

VIII. BOARD COMMENT:

Canfield commented on behalf of Beachum (who was absent). Presented were subway gift certificates, thanking LLP Veterans, Tom Russo and Doug Barnes for serving our Country.

Cadwallader stated she is happy employees attend conferences to continue growing and gaining knowledge as technology changes occur.

Johnston announced his resignation from the LLP Board. He is pleased to have served on LLP's Board and excited about the achievements LLP continues making for the future of Lowell.

It was **MOVED BY JOHNSTON**, supported by **CADWALLADER** to go into closed session at 7:12 p.m to discuss an employee review and union negotiations.

Yea: 3 Nay: 0 Absent: 1 Motion Carried

It was **MOVED BY CADWALLADER**, supported by **JOHNSTON** to give General Manager Pierce a 3% increase for fiscal year 2013-2014.

It was **MOVED BY JOHNSTON**, supported by **CADWALLADER** to come out of closed session at 8:10 P.M. and return to the regular meeting.

Yea: 3 Nay: 0 Absent: 1 Motion Carried

IX. ADJOURNMENT: IT WAS **MOVED BY JOHNSTON** and a supported by **CADWALLADER** to adjourn the regular meeting at 8:12 p.m.

Yea: 3 Nay: 0 Absent: 1 Motion Carried

Chairman Canfield

Date