

**MINUTES
BOARD OF LOWELL LIGHT AND POWER
SPECIAL MEETING OF JULY 28, 2011**

- I. **CALL TO ORDER AND ROLL CALL:** The meeting was called to order at 5:35 p.m. by Chairman Canfield. Present were Beachum, Canfield, Hall and Johnston. Also present were General Manager Pierce, Electric Distribution Manager Russo, Chief Accountant Donkersloot and City of Lowell Mayor Hodges. A motion was made by Beachum and a second by Hall to excuse the absence of Board Member Valentine.
- II. **APPROVAL OF AGENDA:** There was a motion by Beachum and a second by Hall to approve the agenda as presented. The motion passed by a unanimous vote of the Board.
- III. **PUBLIC COMMENTS** (Items not on the agenda): There was no public comment.
- IV. **ACTION ITEMS:**
- **Renewable Energy Plan:** Pierce discussed the revised PA295 Renewable Energy Plan (REP) which recently went through its scheduled 2 year review. The revised plan was filed with the Michigan Public Service Commission (MPSC) and is available for review by our customers on our website. A public notice was published in the Lowell Ledger regarding the availability of our revised plan on the website or at our office. The published announcement also referenced the fact that there would be a time for public comment on The Plan at this Board Meeting. LLP had 518 mWh of renewable energy for 2010 and received 584 renewable energy credits. There was a motion by Johnston and a second by Beachum to approve the Renewable Energy Plan. The motion passed by a unanimous vote of the Board.
 - **Public Comment on Renewable Energy Plan:** There was no public comment.
 - **Atwood Material Bids:** Pierce presented the low transformer bid from Solomon and construction materials bid from Powerline Supply for

Board approval. There was a motion by Beachum and a second by Hall to approve these purchases. The motion passed by a unanimous vote of the Board.

- **Atwood Construction Bid:** Bids were distributed to 5 different companies, however we only receive a bid from 1 of those vendors. Three of the 5 were already in long-term contracts with other companies and they could not supply the manpower to meet our deadline. The only bid received was from Kent Power for \$105,966.48. There was a motion by Beachum and a second by Hall to approve the Kent Power bid. The motion passed by a unanimous vote of the Board.
- **Bio digester Review:** Pierce discussed the memo received from Spart addressing points of concern. Greg Northrup formally addressed all of the issues presented by Pierce in his memo. Johnston would like to see this process put out for bids. Pierce agreed to put out a general RFP to see if other companies are interested in partnering with us on this project. A motion was made by Beachum and a second by Hall for Pierce to further discuss the process with Spart and report back to the Board the next steps to move forward with the project. The motion passed by a unanimous vote of the Board.
- **Properties:** Pierce discussed one of the key elements in meeting the 5% deadline for December 31st is identifying and/or obtaining property to house the bio digester. Pierce reviewed potential property options.

V. **NEXT REGULAR LLP BOARD MEETING:** (Thursday, August 11th)

VI. **BOARD COMMENT:** Beachum commented on accuracy of the numbers listed in the APPA book. Canfield commented on the Lowell Ledger article with Pierce's Recognition of Excellence Award.

VII. **ADJOURNMENT:** There was a motion by Johnston and a second by Beachum to adjourn the meeting at 7:38 p.m. The motion passed by a unanimous vote of the Board.

Chairman Canfield

Date