

**Minutes for the
Board of Lowell Light & Power's
Regular Meeting – September 8, 2016**

I. CALL TO ORDER AND ROLL CALL:

The meeting was called to order at 6:00 p.m. by Chairman Canfield. General Manager Steve Donkersloot called the roll.

Present: Board Members: Perry Beachum, Greg Canfield, Tina Cadwallader, Jim Salzwedel and Andrew Schrauben.

Also Present: General Manager Steve Donkersloot, Utility Services Coordinator Sharon Morris, Distribution/Transmission Manager Ryan Teachworth, Generation Supervisor Doug Barnes, and Lowell City Councilman Alan Teelander.

II. APPROVAL OF AGENDA:

It was MOVED by BEACHUM, SUPPORTED BY SCHRAUBEN, to approve the agenda as presented.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

III. APPROVAL OF MINUTES:

It was MOVED BY CADWALLADER, SUPPORTED BY SALZWEDEL, to approve the meeting minutes of the August 17, 2016 Regular Meeting.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

It was MOVED BY BEACHUM, SUPPORTED BY SCHRAUBEN, to approve the meeting minutes of the August 17, 2016 Closed Session Joint Meeting.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

IV. PUBLIC COMMENTS (for items not on the agenda):

There was no public comment (for items not on the agenda).

V. BIO-DIGESTER ODOR UPDATE & DISCUSSION:

Greg Northrup from LEAD gave an update on the odor issue and steps they are taking to eliminate the odor. Homeowners Jeff Dickerman at 199 Smith Street, Torsten Boss at 523 Elm St., Steve Rottier at 324 Lincoln Lake, and Ed Boeve from Saranac, a 1215 Valley Vista homeowner, asked additional questions and had discussion with LEAD and the Lowell Light and Power Board. There was additional Board discussion.

VI. ACTION ITEMS:

A. Siemens C.T. Equipment Purchase

A quote from OnPower for six fuel nozzles needed for the Siemens C.T. was presented. Through the installation process, it was determined by OnPower that six fuel nozzles need to be replaced. The cost for these six refurbished, certified nozzles is \$16,500. The cost for six new nozzles totals just over \$64,000. Both OnPower and Doug recommend going with the refurbished nozzles. The General Manager Donkersloot and Perry Beachum addressed the public with additional information.

It was MOVED BY BEACHUM, SUPPORTED BY CADWALLADER, to approve the six refurbished fuel nozzles from OnPower for \$16,500.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

VII. INFORMATIONAL ITEMS:

A. Performance Data: Donkersloot reported on August data.

B. Monthly Outage Report: There were four outages in the month of August. Donkersloot gave a detailed overview of this report.

- C. **Income Statement**: Donkersloot reported on the August 2016 Income Statement.
- D. **Capital Projects Report**: Donkersloot reported on the Capital Project Report.
- E. **Manager's Report**: Donkersloot gave updates to the Board on the following items:
 - A. **MPPA/MMEA**: The MMEA Fall Conference is in Holland on October 5th, 6th, and 7th.
 - B. **System/Generation Upgrade Progress**:
 - a. **Bio-digester**: This was discussed as a separate item.
 - b. **Siemens (Rolls-Royce)**: Doug Barnes gave a detailed update.
 - c. **Five Year Plan**: The material has been ordered for the first project.
 - d. **Other System Projects**: GRP will be onsite to finish the SCADA system.
 - C. **LL&P Long Term Natural Gas Supply**: Nothing new at this time.
 - D. **Standby Generator & Gas Compressor Options**: Donkersloot elaborated on the numbers and recommends purchasing one (instead of leasing).
 - E. **Lowell Schools Solar Project**: Nothing new at this time.
 - F. **Advance Meter Infrastructure (AMI) Project**: Installations begin September 6th with an expected completion date of September 23rd.

- G. **Transmission Investment Service Committee**: Donkersloot gave an update.
 - H. **Fiber to the Home**: Nothing new at this time.
 - I. **Fiber Extension to City Facilities and City-Wide Phone Project**: Donkersloot gave a detailed update.
 - J. **Diesel Generator Removal at Broadway Building**: We have received \$4,500 offer from Lanco, LLC for six heat exchangers and a cooling tower.
 - K. **Line Shack**: Donkersloot shared with the realtor that the Board would prefer leasing the building. The realtor believes the party would be interested in pursuing this option further.
 - L. **Transformer Fire Insurance Claim Update**: The transformer fire earlier this year is fully covered under our warranty.
 - M. **Alden Ridge Housing Development**: The contractor is ready to move forward on the underground electrical work.
 - N. **Payables**: August was available.
- F. **Schedule of Meetings**: September/October was presented.

VIII. **NEXT REGULAR LLP BOARD MEETING**:

The next Board meeting will be held on Thursday, October 13, 2016.

IX. **BOARD COMMENT**:

Schrauben: Thanked citizens for their continued support on the bio-digester. Andrew's wife, Amanda and Tina Dickerman made a Video of the AMI meter installation which was a great way to show how easy the process is.

Beachum: Perry thanked the LLP staff for all their help with Pink Arrow. Pink Arrow game will be held on September 16th. Fallasburg & Alto Fall Festival is September 17th and 18th.

Cadwallader: During the Fallasburg Fall Festival in the same park in the Village the Fallsaburg Historical Society will have booths there.

Salzwedel: Jim asked what the ramifications are for discussions that occur in a closed session. These items are not to be discussed and within 36 hours it was out in the public.

Canfield: Thanked the community for attending and reassured we are moving as quickly as we legally can.

X. ADJOURNAMENT:

It was MOVED BY SALZWEDEL, supported by SCHRAUBEN, to adjourn the Regular Meeting at 7:50 p.m.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

Chairman Canfield

Date