

**Minutes for the  
Board of Lowell Light & Power's  
Regular Meeting – June 12, 2019**

**I. CALL TO ORDER AND ROLL CALL:**

The meeting was called to order at 6:00 p.m. by Chairman Beachum. General Manager Steve Donkersloot called the roll.

**Present:** Board Members: Perry Beachum, Jeff Dickerman, Tina Cadwallader, and Andrew Schrauben

**Absent:** Dave VanKeulen

It was MOVED BY DICKERMAN, SUPPORTED BY CADWALLADER, to excuse Dave VanKeulen.

Yea: 4      Nay: 0      Absent: 1      Motion Carried

**Also Present:** General Manager Steve Donkersloot, Distribution Manager Ryan Teachworth, Generation Superintendent Casey Mier, Utility Services Coordinator Sharon Morris, Plant Accountant Megan Mora

**II. APPROVAL OF AGENDA:**

It was MOVED BY DICKERMAN, SUPPORTED BY SCHRAUBEN, to approve the agenda as presented.

Yea: 4      Nay: 0      Absent: 1      Motion Carried

**III. APPROVAL OF MINUTES:**

It was MOVED BY CADWALLADER, SUPPORTED BY SCHRAUBEN, to approve the May 6, 2019 Joint Special Meeting with the City Council Meeting Minutes.

Yea: 4      Nay: 0      Absent: 1      Motion Carried

It was MOVED BY DICKERMAN, SUPPORTED BY CADWALLADER, to approve the May 6, 2019 Closed Session Joint Meeting with the City Council Meeting Minutes.

Yea: 4      Nay: 0      Absent: 1      Motion Carried

It was MOVED BY CADWALLADER, SUPPORTED BY SCHRAUBEN, to approve the May 9, 2019 Regular Board Meeting Minutes.

Yea: 4      Nay: 0      Absent: 1      Motion Carried

**IV. PUBLIC COMMENTS (for items not on the agenda):**

There was no public comment.

**V. ACTION ITEMS:**

**FY 2020 Regular Board Meeting Dates**

The Board reviewed the meeting dates for Fiscal Year 2020; most of which are the second Thursday of the month except July, August, and June of 2020 (due to Sizzlin' Summer Concert Series) and October which would conflict with the MMEA Fall Conference.

- Wednesday, July 10, 2019
- Wednesday, August 14, 2019
- Thursday, September 12, 2019
- Thursday, October 17, 2019
- Thursday, November 14, 2019
- Thursday, December 12, 2019
- Thursday, January 9, 2020
- Thursday, February 13, 2020
- Thursday, March 12, 2020
- Thursday, April 9, 2020
- Thursday, May 14, 2020

Wednesday, June 17, 2020

It was MOVED BY DICKERMAN, SUPPORTED BY CADWALLADER, to approve the Regular Board Meeting dates.

Yea: 4      Nay: 0      Absent: 1      Motion Carried

**VI. INFORMATIONAL ITEMS:**

- A. **Performance Data:** Donkersloot reported on May's data.
- B. **Monthly Outage Report:** There were six outages in the month of May.
- C. **Income Statement:** Donkersloot reported on the May 2019 Income Statement.
- D. **Capital Projects Report:** Donkersloot reported on the May 2019 Capital Project Report.
- E. **Manager's Report:** Donkersloot provided written updates to the Board on the following:
  - MPPA/MMEA/APPA Update
  - Distribution/Generation Update
  - Transmission Update
  - Energy Center Space
  - GIS Update
  - Daffron Update
  - Summer Intern
  - PA 95 Discussion - Special Meeting called for by Beachum on Wednesday, June 26, 2019 to further discuss
  - Pole Attachment Agreement (AT&T and Comcast)
  - MERS Update
  - Work Anniversaries
  - May Payables

**F. Schedule of Meetings:** June/July was presented.

**VII.** APPA Governance Workshop Debrief, FY 2020 Goals and Objectives and Strategic Planning

The Board had discussion.

**VIII. NEXT REGULAR LL&P BOARD MEETING:** Scheduled for Wednesday, July 10, 2019.

**IX. BOARD COMMENT:**

Andrew mentioned the Doc addition letter was well written.

Perry reminded the Board Members about the Special Meeting scheduled for June 26<sup>th</sup> at 6:00 p.m.

**X. ADJOURNMENT:**

It was MOVED BY DICKERMAN, SUPPORTED BY SCHRAUBEN, to adjourn the Regular Board Meeting at 8:55 p.m.

Yea: 4      Nay: 0      Absent: 1      Motion Carried

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Chairman Beachum

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Date