

**Minutes for the
Board of Lowell Light & Power's
Regular Meeting – December 12, 2019**

I. CALL TO ORDER AND ROLL CALL:

The meeting was called to order at 6:00 p.m. by Chairman Beachum. General Manager Steve Donkersloot called the roll.

Present: Board Members: Perry Beachum, Tina Cadwallader, Andrew Schrauben, Jeff Dickerman, and Daniel Crawford

Absent: None

Also Present: General Manager Steve Donkersloot, Generation Superintendent Casey Mier, Utility Services Coordinator Sharon Morris, Plant Account Megan Mora, and Lowell City Councilman Marty Chambers

II. APPROVAL OF AGENDA:

It was MOVED BY SCHRAUBEN, SUPPORTED BY DICKERMAN, to approve the agenda as presented.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

III. APPROVAL OF MINUTES:

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN, to approve the November Regular Board Meeting Minutes.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

It was MOVED BY CADWALLADER, SUPPORTED BY CRAWFORD, to approve the November 18, 2019 Joint Special Meeting Minutes with the City Council.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

IV. PUBLIC COMMENTS (for items not on the agenda):

There were no members of the public in attendance.

V. ACTION ITEMS:

A. Review and Potential Amendment (s) to Polices 5-3 and 5-4, "Residential and Commercial Security Deposits:

For the previous couple months there was discussion about many potential amendments to LL&P's customer deposit policies for the purpose of reducing financial risk and ensuring our policies make good, logical sense for everyone (LL&P ratepayers, the Board and staff).

Donkersloot discussed the final proposed changes, as discussed during November's Board meeting, with the Board.

It was MOVED BY SCHRAUBEN, SUPPORTED BY DICKERMAN, to adopt the amended customer policies as presented in the packet.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

B. YMCA Corporate Members

Through our Lowell Rotary Club membership, Donkersloot met Marta Rozema, Program Director for the Lowell YMCA. Through ordinary conversations Steve learned the YMCA offers corporate memberships to businesses/companies. A corporate membership eliminates the joining fee for employees and reduces their annual membership cost by \$120/year; there is no cost to LL&P for this membership. It should also be noted that the YMCA recently purchased the former Impact Church building and plans to spend significant money upgrading the facility.

A corporate membership requires executing a corporate membership form.

It was MOVED BY CRAWFORD, SUPPORTED BY DICKERMAN, to approve the Corporate YMCA Membership.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

VI. INFORMATIONAL ITEMS:

A. Performance Data: Donkersloot reported on November's data.

B. Monthly Outage Report: There was one outage in the month of November.

There was board discussion about the ICE Calculator.

C. Income Statement: Donkersloot reported on the November 2019 Income Statement.

D. Capital Projects Report: Donkersloot reported on the November 2019 Capital Projects Report.

E. Board Training Session: Megan Mora presented LL&P's inventory and work order process.

F. Manager's Report: Donkersloot provided written updates to the Board on the following:

- MPPA/MMEA/APPA Update
- Distribution & Generation Projects
- Transmission Update
- Energy Center Space
- GIS Update
- Business Continuity/Disaster Response Plan
- Pole Attachment Agreements
- Line Shack RFP
- After-the-Holiday Party
- Work Anniversaries

- November Payables

G. Schedule of Meetings: December/January was presented.

VII. NEXT REGULAR LL&P BOARD MEETING: Scheduled for Thursday, January 9, 2020.

VIII. BOARD COMMENT:

Andrew continues to be impressed with the staff being proactive on projects.

Daniel thanked the staff for his Energy Center tour.

Jeff congratulated Casey on a successful generation test and wished the Board and staff Happy Holidays!

Perry stated at January's meeting the Board is to vote on Chairman & Vice Chair. Perry noticed the lobby is beginning to be remodeled. Donkersloot commented that the most notable change will be the front counter remodel which will begin January 22, 2020. The lobby will be shut down for 2-3 days after due date.

IX. ADJOURNMENT

It was MOVED BY DICKERMAN, SUPPORTED BY SCHRAUBEN, to adjourn the Regular Board Meeting at 9:10 p.m.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

Chairman Beachum

Date