

**Minutes for the  
Board of Lowell Light & Power's  
Regular Meeting – September 16, 2021**

**I. CALL TO ORDER AND ROLL CALL:**

The meeting was called to order by Chairman Beachum at 6:01 p.m., and Charlie West called the roll.

**Present:** Perry Beachum, Tina Cadwallader, Daniel Crawford, Craig Fonger & Andrew Schrauben

**Absent:** None

**Also Present:** General Manager Charlie West, Distribution Manager Ryan Teachworth, Generation Superintendent Casey Mier, and City Council Liaison Jim Salzwedel.

**II. APPROVAL OF AGENDA:**

It was MOVED BY FONGER, SUPPORTED BY SCHRAUBEN, to approve the agenda as presented.

Yea: 5      Nay: 0      Absent: 0      Motion Carried

**III. APPROVAL OF MINUTES:**

It was MOVED BY CRAWFORD, SUPPORTED BY FONGER, to approve the August 12, 2021 Board Meeting Minutes.

Yea: 5      Nay: 0      Absent: 0      Motion Carried

**IV. PUBLIC COMMENTS (for items not on the agenda):**

There was no public comment.

**V. ACTION ITEMS:**

**A. Lineshack Proposals and Potential Recommendation for City Council**

The board reviewed the Lineshack proposals. West presented the six proposals that were received in response to the Request for Proposals that was published. The LL&P Board discussed each proposal and provided an opportunity for public comment. The LL&P Board heard from Ms. Emaus, representing Shabby Chicnigans, Mr. Bartkus, representing Bartkus Engineering, Mr. Schaal representing his proposal, and Mr. Dean, representing The Edge, LLC. Representatives from the Anti-Social Social Club and BGR Investments, LLC were not in attendance.

No formal action was taken, but the LL&P Board provided commentary on the proposals. The LL&P Board provided guidance for West to present to City Council. The LL&P Board is supportive of all proposals and requests the City Council consider all of the proposals that were submitted. The LL&P Board acknowledged that City Council could decide to choose a non-high bid proposal and requests the City Council ensure the benefits of that proposal outweigh the reduction in funds LL&P would receive in the sale.

**B. Board Training Session: Operating in Island Mode**

Generation Superintendent, Casey Mier, presented part two of a board training session on operating the Lowell Light and Power electric system isolated from the bulk electric system. Mier provided additional conceptual and foundational information on island mode and focused on the specific aspects of operating LL&P's generation assets in island mode. Mier identified significant challenges that would need to be overcome in order to successfully operate in island mode.

No action was taken.

**C. Power Supply Portfolio Risk Management Election Form**

West presented the updated MPPA Power Supply Portfolio Risk Management Policy (PSPRM), highlighting changes in the policy. West recommended that no significant changes be made compared to the PSPRM that the board approved in June 2020. West highlighted the explicit inclusion of FTR Services under Congestion Management and recommended the Board accept the use of FTR Services as an instrument for MPPA to utilize in assisting LL&P in the management of its power supply.

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN, to approve the Power Supply Portfolio Risk Management Policy and the Election Form be submitted by West as presented and recommended.

Yea: 5      Nay: 0      Absent: 0      Motion Carried

**VI. INFORMATIONAL ITEMS:**

- A. Performance Data:** West reported on August's data.
- B. Monthly Outage Report:** There were 13 outages in the month of August.
- C. Income Statement:** West reported on the August 2021 Income Statement.
- D. Capital Projects Report:** West reported on the August 2021 Capital Projects Report.
- E. Manager's Report:** West provided written updates to the Board on the following:
  - MPPA/MMEA/APPA Update
  - Distribution & Generation Projects
  - Safety Update

- Energy Center Projects
- Line Shack
- Conduit Lease Agreement
- GIS Update
- Paperless Solution
- Online Portal & Processor Update
- Business Continuity/Disaster Response Plan
- MERS Pension Valuation
- Transformer Fire
- EV Charger Update
- AMI Opt Out Fee
- Retiree Health Care Policy
- Mutual Aide
- Time-Of-Use Analysis
- Open Meetings Act/Freedom of Information Action Update
- Power Supply Discussion
- FY 2020 Audit
- Public Power Week
- Work Anniversaries
- August payables

F. **Schedule of Meetings:** September/October was presented.

VII. **NEXT REGULAR LL&P BOARD MEETING:** Scheduled for Thursday, October 14, 2021.

VIII. **BOARD COMMENT:**

Salzwedel stated he will take the Lineshack proposals to present to the City Council.

Crawford thanked Mier for his presentation, as well as thanked the crew for keeping trees trimmed and keeping the power on.

Cadwallader thanked Mier for his presentation on Operating in Island Mode. She commented that the Fallasburg Art Festival will take place this

weekend. Additionally, she thanked the crew for their work to keep power on after a storm.

Fonger thanked Mier for his presentation on Operating in Island Mode as well as thanked Charlie, Tina and Perry for their help and Charlie for promoting LL&P. Lastly, Fonger detailed the Fallasburg Art Festival activities.

Schrauben also thanked Mier for his presentation on Operating in Island Mode and all the helpful information.

Beachum acknowledged the lineman from Great Lakes Energy involved in a fatal work accident last week, expressing that the Board's thoughts and prayers are with his family. He stressed the need for lineman to be safe on the job. Also, Beachum considered the potential need to call a special meeting to discuss key strategic topics. Lastly, Beachum discussed the role of board members and explored potential future training sessions.

**IX. ADJOURNMENT**

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN to adjourn the Regular Board Meeting at 10:18 p.m.

Yea: 5      Nay: 0      Absent: 0      Motion Carried

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Chairman Beachum

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Date