

**Minutes for the  
Board of Lowell Light & Power's  
Regular Meeting – April 11, 2023**

**I. CALL TO ORDER AND ROLL CALL:**

The meeting was called to order by Chairman Beachum at 6:00 p.m., and General Manager West called the roll.

**Present:** Perry Beachum, Andrew Schrauben, Tina Cadwallader, Daniel Crawford, and Craig Fonger

**Absent:** None

**Also Present:** General Manager Charlie West, City Council Liaison Jim Salzwedel, Generation Superintendent Casey Mier, and Office Manager Julie Stewart

**II. APPROVAL OF AGENDA:**

General Manager West requested the Board Training item be moved to before Action Items.

It was MOVED BY SCHRAUBEN, SUPPORTED BY CRAWFORD, to approve the agenda as amended.

Yea: 5      Nay: 0      Absent: 0      Motion Carried

**III. APPROVAL OF MINUTES:**

It was MOVED BY CRAWFORD, SUPPORTED BY FONGER, to approve the March 14, 2023 Regular Board Meeting Minutes.

Yea: 5      Nay: 0      Absent: 0      Motion Carried

**IV. PUBLIC COMMENTS (for items not on the agenda):**

There was no public comment.

**V. ACTION ITEMS:**

**A. Adoption of the 17<sup>th</sup> Edition of APPA's Safety Manual:**

General Manager West presented the updated 17<sup>th</sup> Edition APPA Safety Manual for potential adoption. It was the staff's recommendation to adopt the 17<sup>th</sup> Edition APPA Safety Manual as LL&P's new safety standard.

It was MOVED BY CRAWFORD, SUPPORTED BY FONGER, to adopt the 17<sup>th</sup> Edition APPA Safety Manual as LL&P's safety standard.

Yea: 5              Nay: 0              Absent: 0              Motion Carried

**B. Benevolence Policy Discussion:**

General Manager West presented Policy 5-9: Benevolence policy for board review. The board discussed possible changes and directed the General Manager to draft a revised policy to be presented at the next regular board meeting. No action was taken.

**VI. INFORMATIONAL ITEMS:**

**A. Board Training: Power Supply Overview:** Mier presented an overview of LL&P's power supply.

**B. Performance Data:** West reported on the March 2023 performance data.

**C. Monthly Outage Report:** There was one outage in the month of March.

**D. Income Statement:** West reported on the March 2023 Income Statement.

**E. Capital Projects Report:** West reported on the March 2023 Capital Projects Report.

**F. Manager's Report:** West provided written updates to the Board on the following items:

- MPPA/MMEA/APPA Update
- Distribution/Generation Department Update
- Safety Update
- Facility Projects

- Lineshack
- Transformer Fire
- Soil Gas Mitigation
- IJJA/IRA
- Time-of-Use Rate Implementation
- Strategic Plan Update
- Bowes Rd Trees
- Customer Survey
- Engine Room
- Brush Clean with DPW
- Union MOU
- Key Accounts Update
- Counterfeit Money Class
- Lowell Vision
- Upcoming Events
- Save the Date: 2023 MPPA Stakeholder Meeting
- Work Anniversaries
- Payables

**G. Schedule of Meetings:** April/May was presented.

**VII. NEXT REGULAR LL&P BOARD MEETING:** Scheduled for Tuesday, May 9, 2023 at the Energy Center.

**VIII. BOARD COMMENT:**

Cadwallader thanked Casey for his board training presentation, thanked Ryan for his work with the trees, and thanked Julie for her work with the billing vendor. Schrauben also thanked Casey for his power supply presentation and expressed appreciation for the food supplied at the board meetings. Fonger congratulated Julie on nearing the finish line with the Time of Use billing.

**IX. CLOSED SESSION: Labor Negotiations Discussion MCL 15.268(1)(c)**

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN, to go into closed session, pursuant to MCL 15.268(c), to discuss Union labor negotiations at 9:01 p.m.

Roll Call Vote:

Yea: Beachum, Schrauben, Cadwallader, Crawford, and Fonger

Nay: 0                      Absent: 0                      Motion Carried

It was MOVED BY CRAWFORD, SUPPORTED BY CADWALLADER, to come out of closed session at 10:10 p.m.

Yea: 5              Nay: 0              Absent: 0              Motion Carried

**X. ADJOURNMENT**

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN to adjourn the Regular Board Meeting at 10:10 p.m.

Yea: 5              Nay: 0              Absent: 0              Motion Carried

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Chairman Beachum

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Date