

**Minutes for the  
Board of Lowell Light & Power's  
Regular Meeting – December 9, 2021**

**I. CALL TO ORDER AND ROLL CALL:**

The meeting was called to order by Chairman Beachum at 6:01 p.m., and General Manager West called the roll.

**Present:** Perry Beachum, Andrew Schrauben, & Craig Fonger

**Absent:** Tina Cadwallader & Daniel Crawford

**Also Present:** General Manager Charlie West, Generation Superintendent Casey Mier, Lead Lineman Zac Walker, Office Manager Julie Stewart, and City Council Liaison Jim Salzwedel.

It was MOVED BY SCHRAUBEN, SUPPORTED BY FONGER, to excuse Tina Cadwallader and Daniel Crawford's absence.

Yea: 3      Nay: 0      Absent: 2      Motion Carried

**II. APPROVAL OF AGENDA:**

It was MOVED BY SCHRAUBEN, SUPPORTED BY FONGER, to approve the agenda as presented.

Yea: 3      Nay: 0      Absent: 2      Motion Carried

**III. APPROVAL OF MINUTES:**

It was MOVED BY SCHRAUBEN, SUPPORTED BY FONGER, to approve the November 3, 2021 Special Board Meeting Minutes.

Yea: 3      Nay: 0      Absent: 2      Motion Carried

It was MOVED BY SCHRAUBEN, SUPPORTED BY FONGER, to approve the November 3, 2021 Closed Session Special Board Meeting Minutes.

Yea: 3      Nay: 0      Absent: 2      Motion Carried

It was MOVED BY SCHRAUBEN, SUPPORTED BY FONGER, to approve the November 11, 2021 Regular Board Meeting Minutes.

Yea: 3      Nay: 0      Absent: 2      Motion Carried

It was MOVED BY SCHRAUBEN, SUPPORTED BY FONGER, to approve the November 23, 2021 Special Board Meeting Minutes.

Yea: 3      Nay: 0      Absent: 2      Motion Carried

**IV. PUBLIC COMMENTS (for items not on the agenda):**

Acting as a private citizen, Perry Beachum voiced his support for the current Lowell School Board and encouraged the public to voice their views. Acting as a public citizen, Craig Fonger agreed and supported Perry Beachum's statement in support of the School Board.

**V. ACTION ITEMS:**

**A. Letter of Authorization for 2022 Clean Energy Program:**

General Manager West gave an overview of the Energy Waste Reduction program that ends December 31, 2021 and summarized the tentative Clean Energy Program that would take effect January 1, 2022. The board discussed the 2022 Clean Energy Program. General Manager West recommended and requested an authorization to sign the 2022 Clean Energy Program Letter of Authorization with MPPA at an approximate commitment level of \$50,000.

It was MOVED BY SCHRAUBEN, SUPPORTED BY FONGER, to approve General Manager West sign the Letter of Authorization for the 2022 Clean Energy Program.

Yea: 3      Nay: 0      Absent: 2      Motion Carried

**B. Consideration to Sell the Diesel Generator:**

General Manager West and Generation Superintendent Mier recommended to sell the Diesel Generator due to cost of repair and operation. The board discussed selling LL&P's diesel generator and potential backup power supply options. Mier provided additional information on the expenses associated with the continued use of

the diesel generator and on the potential to repurpose the generator.

It was MOVED BY FONGER, SUPPORTED BY SCHRAUBEN, to approve the sale of the Diesel Generator.

Yea: 3      Nay: 0      Absent: 2      Motion Carried

## VI. **INFORMATIONAL ITEMS:**

- A. **Performance Data:** West reported on November's data.
- B. **Monthly Outage Report:** There were 3 outages in the month of November.
- C. **Income Statement:** West reported on the November 2021 Income Statement.
- D. **Capital Projects Report:** West reported on the November 2021 Capital Projects Report.
- E. **Manager's Report:** West provided written updates to the Board on the following:
  - MPPA/MMEA/APPA Update
  - Distribution & Generation Department Update
  - Safety Update
  - Energy Center Projects
  - Line Shack
  - Conduit Lease Agreement
  - GIS Update
  - Paperless Solution
  - Online Portal & Processor Update
  - Business Continuity/Disaster Response Plan
  - Transformer Fire
  - EV Charger Update
  - Time-Of-Use Analysis
  - Cyber Security Training
  - Holiday Lighting Contest
  - Mid-Year Compensation Adjustment

- Staffing
- Rotary
- Soil Gas Mitigation
- Engine Room
- Work Anniversaries
- Payables

F. **Schedule of Meetings:** December/January was presented.

VII. **NEXT REGULAR LL&P BOARD MEETING:** Scheduled for Thursday, January 13, 2021.

VIII. **BOARD COMMENT:**

Board Member Fonger thanked Julie for her work with the new customer portal, thanked Charlie for capturing the spirit of the board with the new employee compensations, and congratulated Charlie on his 1-year work anniversary. Vice Chairman Schrauben commented on LL&P's participation in the Lowell Santa Parade and also congratulated Charlie on his 1-year anniversary at LL&P. City Counsel Liaison Salzwedel commented that the City Council determines the representatives to the different community boards for the coming year in January, so this meeting may be his last to attend. Chairman Beachum clarified that members/employees did not come to the board concerning additional employee compensation, that it was the board that broached the topic. Chairman Beachum also stated he was proud of LL&P's community involvement and appreciation, and requested that everyone be kind to one another, especially during the holidays.

IX. **ADJOURNMENT**

It was MOVED BY FONGER, SUPPORTED BY SCHRAUBEN, to adjourn the Regular Board Meeting at 8:17 p.m.

Yea: 3      Nay: 0      Absent: 2      Motion Carried

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Chairman Beachum

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Date