

**Minutes for the  
Board of Lowell Light & Power's  
Regular Meeting – February 10, 2022**

**I. CALL TO ORDER AND ROLL CALL:**

The meeting was called to order by Chairman Beachum at 6:04 p.m., and General Manager West called the roll.

**Present:** Perry Beachum, Andrew Schrauben, & Craig Fonger

**Absent:** Tina Cadwallader & Daniel Crawford

**Also Present:** General Manager Charlie West, City Council Liaison Jim Salzwedel, Generation Superintendent Casey Mier, and Office Manager Julie Stewart.

It was MOVED BY FONGER, SUPPORTED BY SCHRAUBEN, to excuse Tina Cadwallader and Daniel Crawford's absence.

Yea: 3      Nay: 0      Absent: 2      Motion Carried

**II. APPROVAL OF AGENDA:**

Chairman Beachum moved Action Item (E) Update to Policy 4-6 Residential Service Time of Use Rate to be discussed first as Action Item (A).

It was MOVED BY SCHRAUBEN, SUPPORTED BY FONGER, to approve the agenda as amended.

Yea: 3      Nay: 0      Absent: 2      Motion Carried

**III. APPROVAL OF MINUTES:**

It was MOVED BY FONGER, SUPPORTED BY SCHRAUBEN, to approve the January 13, 2022 Board Meeting Minutes.

Yea: 3      Nay: 0      Absent: 2      Motion Carried

**IV. PUBLIC COMMENTS (for items not on the agenda):**

Susan Stevens expressed dissatisfaction with the new customer payment process. General Manager West explained the details of the issue addressed and the board discussed these details with the customer.

Dennis Kent requested information on how Lowell Light & Power obtains power and questioned why coal plants are being closed prior to their projected closing date. General Manager West described how LL&P obtains their power supply, the proposed plans for relevant coal plants, and how it affects LL&P.

Tyler Kent expressed disapproval of the time-of-use rate implementation by LL&P, stating that it is not equitable for LL&P customers.

**V. ACTION ITEMS:**

**A. Update to Policy 4-6: Residential Service Time-Of-Use Rate:**

General Manager West proposed to update Policy 4-6 to include a one-year requirement for any customer that chooses to utilize the optional TOU rate.

It was MOVED BY FONGER, SUPPORTED BY SCHRAUBEN, to approve the amended Policy 4-6: Residential Time-Of-Use Rate as presented.

Yea: 3      Nay: 0      Absent: 2      Motion Carried

**B. Update to Strategic Plan Action Items:**

The Board discussed the staff proposed changes to the Strategic Plan Action Items and the overall approach for Strategic Plan development.

The board directed General Manager West to make suggested changes and present the board with a revised Strategic Plan for approval at the next board meeting.

**C. Future Board Meeting Dates:**

Due to board member scheduling conflicts, General Manager West proposed that future board meetings be moved to the Tuesday after the second Monday of each month.

West proposed the following change of meeting dates:

March 15, 2022

April 12, 2022

May 10, 2022

June 14, 2022

It was MOVED BY SCHRAUBEN, SUPPORTED BY FONGER, to move future board meeting dates to the Tuesday after the second Monday of each month.

Yea: 3      Nay: 0      Absent: 2      Motion Carried

**D. Update to Policy 4-2: Energy Optimization Cost Adjustment:**

General Manager West recommended an update to Policy 4-2 to eliminate the reference to PA 342 which sunsetted at the end of 2021.

It was MOVED BY SCHRAUBEN, SUPPORTED BY FONGER, to approve the amended Policy 4-2: Energy Optimization Cost Adjustment as presented.

Yea: 3      Nay: 0      Absent: 2      Motion Carried

**E. Update to Policy 4-4: Renewable Energy Charge:**

General Manager West recommended an update to Policy 4-4 to eliminate the reference to PA 342 which sunsetted at the end of 2021.

It was MOVED BY SCHRAUBEN, SUPPORTED BY FONGER, to approve the amended Policy 4-4: Renewable Energy Charge as presented.

Yea: 3      Nay: 0      Absent: 2      Motion Carried

**VI. INFORMATIONAL ITEMS:**

- A. **Performance Data:** West reported on January's data.
- B. **Monthly Outage Report:** There was one outage in the month of January.
- C. **Income Statement:** West reported on the January 2022 Income Statement.
- D. **Capital Projects Report:** West reported on the January 2022 Capital Projects Report.
- E. **Board Training – New Customer Portal:** Office Manager Stewart presented the board an overview of the new customer portal.
- F. **Manager's Report:** West provided written updates to the Board on the following items:
  - MPPA/MMEA/APPA Update
  - Distribution & Generation Department Update
  - Safety Update
  - Energy Center Projects
  - Line Shack
  - Conduit Lease Agreement
  - Paperless Solution
  - Online Portal & Processor Update
  - Business Continuity/Disaster Response Plan
  - Transformer Fire
  - EV Charger Update
  - Time-Of-Use Analysis
  - Cyber Security Training
  - Staffing
  - Soil Gas Mitigation
  - Engine Room
  - Power Cost Adjustment
  - Equipment Replacement Plan
  - Bargaining Unit Discussion
  - Insurance Update
  - Grant Opportunities
  - Save the Date
  - Future Board Items
  - Work Anniversaries
  - Payables

G. **Schedule of Meetings:** February/March was presented.

VII. **NEXT REGULAR LL&P BOARD MEETING:** Scheduled for Tuesday, March 15, 2022.

VIII. **BOARD COMMENT:**

Salzwedel requested that LL&P Board and Staff give him any information that they would like him to present to the City Counsel at their next meeting. All three board members expressed appreciation for the Board Governance Training and for the public's attendance at the meeting, encouraging the public to attend future meetings. In addition, Fonger suggested that Salzwedel mention Ron's 24 years at LL&P and the staff's hard work with the new customer portal at the next City Council meeting. Schrauben also wanted to recognize Ron's many years at LL&P and expressed disappointment for not being able to attend the Governance Training. Beachum thanked the board for approving the change to the board meeting schedule. He also stated that the length of board meetings is appropriate for the content covered, as he believes the board's priority is to deliberate the topics brought forth so the public knows the process of a decision. Lastly, Beachum mentioned the board's stipend for attending a board meeting and that he and West will be meeting with the Chairman of the City Compensation Committee to discuss a different stipend for attendance during normal working hours.

IX. **ADJOURNMENT**

It was MOVED BY SCHRAUBEN, SUPPORTED BY FONGER to adjourn the Regular Board Meeting at 9:52 p.m.

Yea: 3      Nay: 0      Absent: 2      Motion Carried

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Vice Chairman Schrauben

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Date