

**Minutes for the
Board of Lowell Light & Power's
Regular Meeting – January 13, 2022**

I. CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairman Beachum at 6:00 p.m., and General Manager West called the roll.

Present: Perry Beachum, Andrew Schrauben, Tina Cadwallader, Daniel Crawford, & Craig Fonger

Absent: None

Also Present: General Manager Charlie West, City Council Liaison Jim Salzwedel, Distribution Manager Ryan Teachworth, Generation Superintendent Casey Mier, and Plant Accountant Megan Mora.

II. APPROVAL OF AGENDA:

It was MOVED BY CADWALLADER, SUPPORTED BY CRAWFORD, to approve the agenda as presented.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

III. APPROVAL OF MINUTES:

It was MOVED BY FONGER, SUPPORTED BY CRAWFORD, to approve the December 9, 2021 Board Meeting Minutes.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

IV. PUBLIC COMMENTS (for items not on the agenda):

There was no public comment.

V. ACTION ITEMS:

A. Adoption of Residential Time-Of-Use Rate:

The Board reviewed the proposed Time-Of-Use Rate as developed by Utility Financial Solutions (UFS) and Lowell Light & Power staff. The

Time-Of-Use rate will be an Opt-In (optional) rate to be phased in to customers, starting with a pilot program.

It was MOVED BY FONGER, SUPPORTED BY CRAWFORD, to approve the Residential Time-Of-Use Rate as outlined in Policy 4-6.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

VI. **INFORMATIONAL ITEMS:**

- A. **Performance Data:** West reported on December's data.
- B. **Monthly Outage Report:** There was one outage in the month of December.
- C. **Income Statement:** West reported on the December 2021 Income Statement.
- D. **Capital Projects Report:** West reported on the December 2021 Capital Projects Report.
- E. **Review of FY 2021 Financial Metrics**
- F. **Manager's Report:** West provided written updates to the Board on the following items:
 - MPPA/MMEA/APPA Update
 - Distribution & Generation Department Update
 - Safety Update
 - Energy Center Projects
 - Line Shack
 - Conduit Lease Agreement
 - GIS Update
 - Paperless Solution
 - Online Portal & Processor Update
 - Business Continuity/Disaster Response Plan
 - Transformer Fire
 - EV Charger Update
 - Time-Of-Use Analysis
 - Cyber Security Training
 - Holiday Light Contest
 - Staffing
 - Soil Gas Mitigation
 - Engine Room

- Power Cost Adjustment
- COVID
- Annual Compliance Requirements
- Average Residential Usage
- Governance Training
- Equipment Replacement Plan
- Work Anniversaries
- Payables

G. Schedule of Meetings: January/February was presented.

VII. NEXT REGULAR LL&P BOARD MEETING: Scheduled for Thursday, February 10, 2022.

VIII. BOARD COMMENT:

Fonger expressed gratitude for the office staff. Schrauben commented on the Lansing train incident that was highlighted in Currents magazine, and recognized LL&P mutual aid. Crawford thanked the Board for excusing his absence last month and congratulated the staff on the new customer portal. Cadwallader expressed appreciation for the apprenticeship program, for the new customer portal's ease of making payments, and for Casey's work cleaning up the warehouse space. Cadwallader also encouraged everyone to give to the A+ Program. Schrauben thanked the staff for the Energy Center tour after last month's board meeting. Lastly, Beachum thanked everyone for attending and being willing to self-test before the meeting, and cautioned the board regarding security on their company iPads.

IX. ADJOURNMENT

It was MOVED BY CADWALLADER, SUPPORTED BY CRAWFORD to adjourn the Regular Board Meeting at 8:13 p.m.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

Chairman Beachum

Date