

**Minutes for the
Board of Lowell Light & Power's
Regular Meeting – January 14, 2021**

I. CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairman Beachum at 6:00 p.m., and Charlie West from Lowell, MI called the roll.

Present: Perry Beachum attended remotely from Lowell, MI
Tina Cadwallader attended remotely from Lowell, MI
Andrew Schrauben attended remotely from Lowell, MI
Daniel Crawford attended remotely from Lowell, MI
Jeff Dickerman attended remotely from Lowell, MI

Absent: None

Present by Phone: Generation Superintendent Casey Mier, Distribution Manager Ryan Teachworth, Plant Accountant Megan Mora

II. APPROVAL OF AGENDA:

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN, to approve the agenda as presented. **Roll call vote:** Dickerman, Crawford, Schrauben, Cadwallader & Beachum.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

III. APPROVAL OF MINUTES:

It was MOVED BY CADWALLADER, SUPPORTED BY CRAWFORD, to approve the December 14, 2020 Board Meeting Minutes. **Roll call vote:** Schrauben, Beachum, Dickerman, Cadwallader & Crawford

Yea: 5 Nay: 0 Absent: 0 Motion Carried

IV. PUBLIC COMMENTS (for items not on the agenda):

Olivia Geiger from Jane Ellen Dr in Lowell said the increased traffic from the contractors hired by Lowell Light and Power to install conduit for the Doc Addition Project further deteriorated the roads. Ryan is going to take a look at the street and Charlie is planning to talk with the DPW and the City to see when the street is scheduled for repairs. The board asked Charlie to follow up with the customer.

V. ACTION ITEMS:

A. Board Discussion on Strategic Plan:

There was Board discussion on the current plan and the Board agreed that Transparency and Safety would be added as Core Values. The Board agreed that the word “Dissension” would be removed from the Disabler “Dissension and dysfunction amongst Board, City Council, and other Boards/ Groups.” The Board also agreed that the Core Value of Safety should be reflected in the Strategies section of the Strategic Plan.

The consensus of the Board is for Charlie to put together a draft Strategic Plan for the Board to further discuss at the February Board meeting. The Board members will also bring suggestions to the next meeting.

VI. INFORMATIONAL ITEMS:

A. Performance Data: West reported on December’s data.

B. Monthly Outage Report: There were two outages in the month of December.

C. Income Statement: West reported on the December 2020 Income Statement.

D. Capital Projects Report: West reported on the December 2020 Capital Projects Report.

E. **Manager's Report:** West provided written updates to the Board on the following:

- MPPA/MMEA/APPA Update
- Distribution & Generation Projects
- Transmission Update
- Business Continuity Update
- Energy Center Projects
- Line Shack
- Impact Church Billing
- Paperless Billing
- Transformer Fire Follow-Up
- Stony Bluff Housing Development
- Facility Security
- Potential New Electric Load
- Conduit Lease Agreement
- Potential Industrial Park in Lowell Township
- GIS Update
- Work Anniversaries
- December Payables

West discussed Energy Center renovations, and he provided a copy of the letter to the editor that was in the Lowell Ledger. He touched on 2020 Board Compensation checks for Board members. West had a conversation with Steve Donkersloot, and Steve mentioned he was going to reach out to a few Board Members for an educational video MPPA is launching regarding Utility Boards vs. City Council as the governing body for utilities.

F. **Schedule of Meetings: January/February was presented.**

VII. **NEXT REGULAR LL&P BOARD MEETING:** Scheduled for Thursday, February, 11, 2021.

VIII. **BOARD COMMENT:**

Tina is excited that Tom was on the call and is still part of the LL&P team. She is also excited Charlie is bringing new ideas to the table.

Andrew thanked Olivia for being on the call. He also mentioned it is good to see that a customer took the time to write a letter to the editor regarding LL&P. Andrew thanked Zac, Julie, and Sharon for their anniversary and commitment to LL&P.

Daniel gave kudos to Ryan and the crew for their hard work which prompted the letter to the editor.

Jeff spent time chatting with Charlie last week, and he is pleased with the photos from the energy center showing the upgrades.

Jim met with Charlie and continues to be impressed with his knowledge.

Perry reached out to Ryan to ask how he handles the sidewalks being shoveled when it snows on the weekends. Ryan said shoveling the sidewalks is part of Steve Shade’s duties. Perry would like to discuss the possibility of LL&P doing Christmas tree recycling next year for their customers. He mentioned that staff is alerted through AMI meters when a meter does not have power.

IX. ADJOURNMENT

It was MOVED BY SCHRAUBEN, SUPPORTED BY CRAWFORD, to adjourn the Regular Board Meeting at 8:16 p.m.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

Chairman Beachum

Date