

**Minutes for the
Board of Lowell Light & Power's
Regular Meeting – July 11, 2023**

I. CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairperson Beachum at 6:03 p.m., and General Manager West called the roll.

Present: Perry Beachum, Andrew Schrauben, Craig Fonger, and Tina Cadwallader (arrived 6:32pm)

Absent: Daniel Crawford

Also Present: General Manager Charlie West, City Council Liaison Jim Salzwedel, Distribution Manager Ryan Teachworth, Generation Superintendent Casey Mier, and Financial Analyst Megan Mora

It was MOVED BY FONGER, SUPPORTED BY SCHRAUBEN, to excuse Tina Cadwallader and Daniel Crawford's absence.

Yea: 3 Nay: 0 Absent: 2 Motion Carried

II. ORGANIZATION OF THE BOARD:

It was MOVED BY SCHRAUBEN, SUPPORTED BY FONGER, to reappoint Perry Beachum as Chairperson.

Yea: 3 Nay: 0 Absent: 2 Motion Carried

It was MOVED BY SCHRAUBEN, SUPPORTED BY BEACHUM, to appoint Craig Fonger as Vice Chairperson.

Yea: 3 Nay: 0 Absent: 2 Motion Carried

III. APPROVAL OF AGENDA:

It was MOVED BY FONGER, SUPPORTED BY SCHRAUBEN, to approve the agenda as presented.

Yea: 3 Nay: 0 Absent: 2 Motion Carried

IV. APPROVAL OF MINUTES:

It was MOVED BY SCHRAUBEN, SUPPORTED BY FONGER, to approve the June 13, 2023 Regular Board Meeting Open Minutes.

Yea: 3 Nay: 0 Absent: 2 Motion Carried

It was MOVED BY SCHRAUBEN, SUPPORTED BY FONGER, to approve the June 13, 2023 Regular Board Meeting Closed Session Minutes.

Yea: 3 Nay: 0 Absent: 2 Motion Carried

V. PUBLIC COMMENTS (for items not on the agenda):

There was no public comment.

VI. ACTION ITEMS:

A. Fiscal Year 2023 Write-Offs for FYE June 2022:

At the end of each year, LL&P writes off the balances from accounts that have been closed, collections attempted, and/or lienied, and that have had no activity since June of the previous year.

The current write-off amount for 2023 is \$210.46, which is 0.00235% of FY 2022's total electric sales and late fees. Compared to last year, this write-off amount decreased \$229.98, a 54% improvement.

The board highly praised the customer service and office staff for such a small amount and all of their hard work! Over the past nine years, the write off amount has steadily decreased and we hope to continue the trend.

It was MOVED BY FONGER, SUPPORTED BY SCHRAUBEN, to approve the Fiscal Year 2023 Write-offs for Fiscal Year ending June 2022 in the amount of \$210.46.

Yea: 3 Nay: 0 Absent: 2 Motion Carried

VII. INFORMATIONAL ITEMS:

- A. **East-Side Project Review:** Teachworth and West reported on the ongoing East-Side Feed Project.
- B. **Strategic Planning Workshop Update:** West provided an update on the Strategic Planning Workshop.
- C. **MERS Annual Valuation:** West reported on the MERS Annual Valuation.
- D. **Performance Data:** West reported on the June 2023 data.
- E. **Monthly Outage Report:** There were four outages in the month of June.
- F. **Income Statement:** West reported on the June 2023 Income Statement.
- G. **Capital Projects Report:** West reported on the June 2023 Capital Projects Report.
- H. **Manager's Report:** West provided written updates to the Board on the following items:
 - MPPA/MMEA/APPA Update
 - Distribution/Generation Department Update
 - Safety Update
 - Facility Projects
 - Lineshack
 - Transformer Fire
 - Soil Gas Mitigation
 - IJJA/IRA
 - Time-of-Use Rate Implementation
 - Customer Survey
 - RP3 Application
 - Hostile Customers
 - ITC
 - MERS 457 Match
 - Property & Liability Insurance Update
 - Computerize Maintenance Management System (CMMS)
 - IT Update
 - Safety Town
 - Work Anniversaries
 - Payables

I. **Schedule of Meetings:** July/August was presented.

VIII. **NEXT REGULAR LL&P BOARD MEETING:** Scheduled for Tuesday, August 15, 2023 at the Energy Center.

IX. **BOARD COMMENT:**

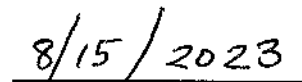
Schrauben thanked the staff again for the great year end write-off numbers, appreciates all the stories of their efforts, and thanked the staff for their efforts to provide such reliable power. Cadwallader relayed a positive encounter with someone that lives outside of Lowell and thanked the staff for supporting each other and withstanding tough customers. Fonger echoed Tina's remarks and congratulated Lisa on her 2 year anniversary. Salzwedel congratulated Perry and Craig for their appointments. Beachum inquired into the Robotics team space, highlighted the hard work of the office staff, endorsed hiring another high school student intern, relayed a staff's appreciation for having July 3rd off, recognized MPPA members that recently received the APPA RP3 designation, expressed approval of the new safety training contract, described the lineworkers' safety tailboard process, promoted the July 18th block party and serving Gilda's Club free meal, and invited others to join in attending a Zeeland board meeting.

X. **ADJOURNMENT**

It was MOVED BY SCHRAUBEN, SUPPORTED BY CADWALLADER to adjourn the Regular Board Meeting at 8:57 p.m.

Yea: 4 Nay: 0 Absent: 1 Motion Carried


Chairperson Beachum


Date