

**Minutes for the
Board of Lowell Light & Power's
Regular Meeting – June 9, 2021**

I. CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Vice Chairman Schrauben at 6:02 p.m., and Charlie West called the roll.

Present: Jeff Dickerman, Andrew Schrauben, &
Daniel Crawford

*Tina Cadwallader joined via phone during approval of the meeting minutes and joined the meeting in person during the Purchase Power Commitment Authorization discussion. While participating virtually, Tina Cadwallader participated from Kent County, Michigan.

Absent: Perry Beachum

Also Present: General Manager Charlie West and Distribution
Manager Ryan Teachworth

Present by Phone: Generation Superintendent Casey Mier and Staff
Accountant Julie Stewart was on and off the call
throughout the meeting.

It was MOVED BY DICKERMAN, SUPPORTED BY CRAWFORD to excuse Chairman Beachum from the meeting and Cadwallader's tardiness. Tina notified Charlie that she would join by phone when she leaves work and will join the meeting in person late.

Yea: 3 Nay: 0 Absent: 2 Motion Carried

II. APPROVAL OF AGENDA:

It was MOVED BY DICKERMAN, SUPPORTED BY CRAWFORD, to approve the agenda as presented.

Yea: 3 Nay: 0 Absent: 2 Motion Carried

III. APPROVAL OF MINUTES:

It was MOVED BY DICKERMAN, SUPPORTED BY CRAWORD, to approve the May 13, 2021 Board Meeting Minutes with minor changes to Item H in Action Items.

Yea: 4 Nay: 0 Absent: 1 Motion Carried

IV. PUBLIC COMMENTS (for items not on the agenda):

There was no public comment.

V. ACTION ITEMS:

A. FY 2022 Board Meeting Dates

In June each year, the LL&P Board reviews and approves the meeting dates for the upcoming fiscal year. In keeping with the past, West proposed the meeting dates to follow the typical second Thursday of the month, except July 2021, September 2021, and June 2022.

West proposed the following regular meeting dates:

Wednesday, July 14, 2021 – Due to Sizzling Summer Concert Series

Thursday, August 12, 2021

Thursday, September 16, 2021

Thursday, October 14, 2021

Thursday, November 11, 2021

Thursday, December 9, 2021

Thursday, January 13, 2022

Thursday, February 10, 2022

Thursday, March 10, 2022

Thursday, April 14, 2022

Thursday, May 12, 2022

Wednesday, June 8, 2022 – Due to Sizzling Summer Concert Series

It was MOVED BY CRAWFORD, SUPPORTED BY DICKERMAN, to
approve FY 2022 regular meeting dates.

Yea: 4 Nay: 0 Absent: 1 Motion Carried

B. AMI Opt-Out Fee Proposal

At the request of the Board, staff has been evaluating and discussing a proposal to implement a fee for the customers who have chosen to opt out of an AMI meter. The purpose of the fee is to eliminate the subsidization associated with the expenses LL&P incurs to have non-AMI meters deployed on the distribution system. Each month, LL&P manually reads these meters and then manually enters the readings into the billing software.

Based on the costs directly attributable to LL&P expenses associated with non-AMI meters, staff recommended a \$10 per month per service AMI Opt-Out Fee for the services where a customer has chosen to opt out of the AMI meter.

It was MOVED BY DICKERMAN, SUPPORTED BY CADWALLADER, to
approve the \$10/month fee for those who opt out of an AMI meter.

Yea: 3 Nay: 0 Absent: 2 Motion Carried

Daniel Crawford had to step out of the meeting and did not vote. Crawford joined the meeting again during the Purchase Power Commitment Authorization discussion.

C. Purchase Power Commitment Authorization (Hart Solar)

West discussed the Hart & Calhoun Solar Purchase Power Commitment Authorization Forms.

MPPA has now executed Purchase Power Agreements for both, the Hart and the Calhoun Solar Projects. The next step in the process is to have each member execute Purchase Power Commitment Authorization forms, which would commit Lowell Light & Power to receive the associated benefits and pay for the costs for our allocated portion of the project. MPPA is requesting that all participating members approve, execute, and return both Purchase Power Commitment Authorization forms by June 30, 2021.

After presenting background information, West detailed the specifics of the Hart Solar Project. More specifically, LL&P's allocation of the Hart Solar facility would be 0.9 MW, or approximately 1.8% of MPPA's portion of the project. The purchase power agreement is for 20 years and is based on a flat rate for the duration of the agreement. LL&P's forecasted financial commitment for the 20-year term is \$1,487,905.

There was Board comment and discussion.

It was MOVED BY CRAWFORD, SUPPORTED BY DICKERMAN, to approve the Purchase Power Commitment for the Hart Solar Project.

Yea: 4 Nay: 0 Absent: 1 Motion Carried

D. Purchase Power Commitment Authorization (Calhoun Solar)

During the discussion on the Hart Solar Project, West also detailed the specifics of the Calhoun Solar Project. LL&P's allocation of the Calhoun Solar facility would be 0.4 MW or approximately 1.6% of MPPA's portion of the project. The purchase power agreement is for 20 years and is based on a flat rate for the duration of the

agreement. LL&P's forecasted financial commitment for the 20-year term is \$703,690.

It was MOVED BY CRAWFORD, SUPPORTED BY DICKERMAN, to approve the Purchase Power Commitment for the Calhoun Solar Project.

Yea: 4 Nay: 0 Absent: 1 Motion Carried

E. RETIREE HEALTH CARE POLICY UPDATE

There was Board discussion on the intention of this policy and the challenges the policy presents. The Board directed West to work with legal counsel to draft a retiree health care policy for employees hired before September 1, 2012. West indicated that he would draft the policy based on the Board's feedback, review the policy with legal counsel, and clear the policy with insurance brokers and providers. The Board requested the policy be presented at the July Board Meeting.

The Board also indicated that once the policy was finalized for employees hired before September 1, 2012, the Board would like to review the policy for employees hired after September 1, 2012.

The Board stated the intentions of the pre-2012 policy and no action was taken.

F. PA 95 OPT IN VS. OPT OUT DECISION

Each year by July 1st, LL&P is required to decide whether or not LL&P will participate in the low-income energy assistance fund (LIEAF) for the following year. For the utilities that choose to participate, a LIEAF charge is collected for each meter every month and the charge cannot exceed \$1.00/ month. Utilities that choose to opt-out of PA-95 cannot disconnect services for non-payment from November 1st through April 15th.

LL&P is currently opting out of the LIEAF charge and has opted out the past two years.

It was MOVED BY CRAWFORD, SUPPORTED BY DICKERMAN, to opt out of PA 95 for the upcoming year.

Yea: 4 Nay: 0 Absent: 1 Motion Carried

VI. **INFORMATIONAL ITEMS:**

- A. **Performance Data:** West reported on May's data.
- B. **Monthly Outage Report:** There were three outages in the month of May.
- C. **Income Statement:** West reported on the May 2021 Income Statement.
- D. **Capital Projects Report:** West reported on the May 2021 Capital Projects Report.
- E. **Manager's Report:** West provided written updates to the Board on the following:
- MPPA/MMEA/APPA Update/Hedge Plan
 - Distribution & Generation Projects
 - Safety Update
 - Energy Center Projects
 - Line Shack
 - Conduit Lease Agreement
 - GIS Update
 - Paperless Solution
 - Online Portal & Processor Update
 - Open Position
 - Meter Read Costs
 - Business Continuity/Disaster Response Plan

- Voluntary Life Insurance
- Time of Use Conference
- Work Anniversaries
- May Payables

F. **Schedule of Meetings:** June/July was presented.

VII. **NEXT REGULAR LL&P BOARD MEETING:** Scheduled for Wednesday, July 14, 2021.

VIII. **BOARD COMMENT:**

Tina mentioned the Expo is on Saturday, and the Showboat is providing tours between 10-3 during the expo.

Crawford congratulated Jeff for being on the LL&P Board, he will be missed.

Dickerman congratulated Sharon on her retirement and is honored to have been on the LL&P Board the past 4 years.

Schrauben stated he would miss Jeff and has always appreciated his opinion and approach on issues. Andrew gave a gift to Jeff for his last meeting, and it was a desk clock.

IX. **ADJOURNMENT**

It was MOVED BY DICKERMAN, SUPPORTED BY CADWALLADER to adjourn the Regular Board Meeting at 10:06 p.m.

Yea: 4 Nay: 0 Absent: 1 Motion Carried

Chairman Beachum

Date