

**Minutes for the
Board of Lowell Light & Power's
Regular Meeting – June 9, 2022**

I. CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairman Beachum at 6:00 p.m., and General Manager West called the roll.

Present: Perry Beachum, Andrew Schrauben, Tina Cadwallader, Daniel Crawford, and Craig Fonger

Absent: None

Also Present: General Manager Charlie West, City Council Liaison Jim Salzwedel, Distribution Manager Ryan Teachworth, Generation Superintendent Casey Mier, and Financial Analyst Megan Mora.

II. APPROVAL OF AGENDA:

It was MOVED BY SCHRAUBEN, SUPPORTED BY CADWALLADER, to approve the agenda as presented.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

III. APPROVAL OF MINUTES:

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN, to approve the May 10, 2022 Regular Board Meeting Minutes.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

It was MOVED BY CRAWFORD, SUPPORTED BY CADWALLADER, to approve the May 23, 2022 Special Called Board Meeting Open Session Minutes.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

It was MOVED BY FONGER, SUPPORTED BY SCHRAUBEN, to approve the May 23, 2022 Special Called Board Meeting Closed Session Minutes.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

IV. PUBLIC COMMENTS (for items not on the agenda):

There was no public comment.

V. ACTION ITEMS:

A. Benevolence Request for the Lowell Chamber of Commerce:

The Lowell Chamber of Commerce submitted a benevolence request for assistance with replacing aging and failing lights for the town Christmas tree and adding flood lights to the trees in front of the Chamber. Lowell Area Chamber of Commerce Executive Director Liz Baker was present and commented on the request.

It was MOVED BY FONGER, SUPPORTED BY CADWALLADER, to approve the Chamber of Commerce Benevolence Request for lighting not to exceed \$1000.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

B. FY 2023 Board Meeting Dates:

West proposed the following Regular Board Meeting dates for Fiscal Year 2023, to follow the typical Tuesday after the second Monday of each month:

Tuesday, July 12, 2022
Tuesday, August 9, 2022
Tuesday, September 13, 2022
Tuesday, October 11, 2022
Tuesday, November 15, 2022
Tuesday, December 13, 2022
Tuesday, January 10, 2023
Tuesday, February 14, 2023
Tuesday, March 14, 2023
Tuesday, April 11, 2023
Tuesday, May 9, 2023
Tuesday, June 13, 2023

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN, to approve the proposed FY 2023 Regular Board Meeting dates.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

C. FY 2023 PA-95 Opt-In or Opt-Out Decision:

Each year by July 1st, LL&P is required to decide whether or not LL&P will participate in the state's low-income energy assistance fund (LIEAF) for the upcoming year. For utilities that choose to participate, a LIEAF charge is collected for each meter every month and the charge cannot exceed \$1.00 a month. Utilities that choose to opt out, they cannot disconnect services for non-payment from November 1st through April 15th. The board discussed both options.

It was MOVED BY CRAWFORD, SUPPORTED BY FONGER, to opt out of PA-95 for the upcoming year.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

VI. INFORMATIONAL ITEMS:

- A. Board Training: MISO & Planning Reserve Auction:** Generation Superintendent Mier gave a presentation on the MISO grid and Planning Reserve Auction.
- B. Performance Data:** West reported on the May 2022 data.
- C. Monthly Outage Report:** Teachworth reported there was one outage in the month of May.
- D. Income Statement:** West reported on the May 2022 Income Statement.
- E. Capital Projects Report:** West reported on the May 2022 Capital Projects Report.
- F. Manager's Report:** West provided written updates to the Board on the following items:
 - MPPA/MMEA/APPA Update
 - Distribution & Generation Department Update
 - Safety Update
 - Energy Center Projects
 - Lineshack

- Conduit Lease Agreement
- Paperless Solution
- Online Portal & Payment Processor Update
- Transformer Fire
- Time-Of-Use Analysis
- Cost of Service Study/5-Year Rate Plan
- Soil Gas Mitigation
- Power Cost Adjustment
- Equipment Replacement Plan
- Camera System
- Rotary
- Demand Response Program
- Grant Opportunities
- APPA National Conference
- Work Anniversaries
- Public Power Week
- All Company Meeting
- Payables

G. Policy for Review – Policy 5-2: Billing: The board reviewed Policy 5-2.

H. Schedule of Meetings: June/July was presented.

VII. NEXT REGULAR LL&P BOARD MEETING: Scheduled for Tuesday, July 12, 2022 at the Energy Center.

VIII. BOARD COMMENT:

Crawford congratulated Steve on his work anniversary. Schrauben also congratulated Steve, thanked Casey for his MISO presentation, and stated he was curious to hear about Julie's participation in the Milsoft User Conference and happy that she had the opportunity to present. Fonger congratulated Julie on her participation at Milsoft conference and Steve on his 5 years of service; mentioned Fallasburg Historical Society's event on Saturday; thanked Perry for his help at the Pride festival; and thanked Jim for his help. Salzwedel highlighted Charlie and Craig's trip to the APPA National Conference the upcoming week, and thanked Lowell Light & Power on behalf of the Lowell Showboat for their help moving the flag and removing the flag pole. Beachum expressed appreciation that the new customer portal is being well received and highlighted the need for those

on paperless billing to receive any inserts sent with bills, and recommended that board members should review the website and email changes or suggestions for improvement. Additionally, Beachum reminded board members that the Chairperson and Vice-Chairperson will be elected at the beginning of the next regular meeting; mentioned Charlie's General Manager review; expressed appreciation for the change of meeting place; looks forward to hearing about Charlie and Craig's experience at the conference; and congratulated Steve on his work anniversary.

IX. ADJOURNMENT

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN to adjourn the Regular Board Meeting at 8:46 p.m.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

Chairman Beachum

Date