

**Minutes for the
Board of Lowell Light & Power's
Regular Meeting – May 10, 2022**

I. CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairman Beachum at 6:00 p.m., and General Manager West called the roll.

Present: Perry Beachum, Andrew Schrauben, Tina Cadwallader, Daniel Crawford, & Craig Fonger

Absent: None

Also Present: General Manager Charlie West, City Council Liaison Jim Salzwedel, Distribution Manager Ryan Teachworth, Generation Superintendent Casey Mier, and Financial Analyst Megan Mora.

II. APPROVAL OF AGENDA:

It was MOVED BY CRAWFORD, SUPPORTED BY FONGER, to approve the agenda as presented.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

III. APPROVAL OF MINUTES:

It was MOVED BY CADWALLADER, SUPPORTED BY CRAWFORD, to approve the April 12, 2022 Regular Board Meeting Minutes.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

IV. PUBLIC COMMENTS (for items not on the agenda):

There was no public comment.

V. ACTION ITEMS:

A. FY 2023 Chamber of Commerce Benevolence Request:

The Lowell Chamber of Commerce submitted a benevolence request throughout fiscal year 2023 for assistance with banners, summer concert stage setup, and Christmas lights.

It was MOVED BY CADWALLADER, SUPPORTED BY FONGER, to approve the FY 2023 Chamber of Commerce Benevolence Request.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

B. New Bucket Truck Purchase Authorization:

General Manager West presented the board with a quote for a new bucket truck Altec Model AA55E for \$230,475, subject to price adjustments noted in the quote, with an estimated delivery in fourth quarter of 2025. West recommended that the board authorize the purchase of the presented quoted model.

It was MOVED BY CADWALLADER, SUPPORTED BY SCHRAUBEN, to authorize the purchase of a Altec Model AA55E Bucket Truck for \$230,475 subject to price adjustments.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

C. UFS Letter of Engagement – Cost of Service Study, Financial Projections, and Five-Year Rate Design:

General Manager West presented the board a letter of engagement from Utility Financial Solutions (UFS) to update LL&P's cost-of-service study, financial projects, and five-year rate design. Per Policy 4-13, Lowell Light & Power is committed to update their cost-of-service study and rate design no less than every five years. West recommended the board approve the proposed UFS Letter of Engagement.

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN, to approve the proposal from USF for an updated cost-of-service study, financial projections, and rate design plan with annual review.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

D. Revised FY 2023 Operating and Capital Budget:

The board reviewed and discussed the revised budget, noting changes from the draft budget. West provided a list of changes and topics of discussion.

It was MOVED BY CRAWFORD, SUPPORTED BY CADWALLADER, to approve the revised FY 2023 Operating and Capital Budget as presented and send to City Council for final adoption.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

E. Benefits Renewal for FY 2023:

West presented the renewal information for Health, Dental, Long-Term Disability, Short-Term Disability, and Life/ AD&D Insurance.

No action is needed for union employee health insurance as the current Union Working Agreement establishes the terms of bargaining unit members' health coverage.

For non-union employee health insurance, the increase to renew Priority Health is 6.95%. This increase equates to a total premium increase of \$9,819. This results in an average increase of \$3.78/month for each employee. This results in a \$736.43/month increase for LL&P, or a \$8,837.10 fiscal year increase. Small benefit changes were presented as part of the renewal.

For dental insurance, Delta Dental issued a renewal quote that included a 2.21% increase. This results in a total annual premium increase of \$236.52, meaning minimal cost increases for employees and LL&P.

For Life/AD&D, STD, and LTD insurance, UNUM did not change their rates for this year, as they provided a 24-month rate lock when LL&P retained them last year.

West also presented a voluntary vision insurance option from Delta Vision, which would be a new offering. The voluntary vision insurance would be made available to the employee and their family at 100% employee cost, with no minimum participation level.

It was MOVED BY CRAWFORD, SUPPORTED BY CADWALLADER, to renew the Priority Health plan with a 6.95% increase, renew the

Delta Dental plan with a 2.21% increase, renew the UMUM plan, and add voluntary vision insurance through Delta Vision.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

F. MPPA Power Supply Risk Management Policy Update:

General Manager West presented the MPPA's Power Supply Risk Management Policy update for review. With the sunset of Public Act 342 at the end of 2021 that required a 15% Renewable Portfolio Standard (RPS), MPPA and LL&P staff recommended that the board accept MPPA's Renewable Energy Management Services to maintain the Renewable Portfolio Standard.

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN, to approve the MPPA Power Supply Risk Management Election Form.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

VI. INFORMATIONAL ITEMS:

- A. Performance Data:** West reported on April's data.
- B. Monthly Outage Report:** There were no outages in the month of April.
- C. Income Statement:** West reported on the April 2022 Income Statement.
- D. Capital Projects Report:** West reported on the April 2022 Capital Projects Report.
- E. Manager's Report:** West provided written updates to the Board on the following items:
 - MPPA/MMEA/APPA Update
 - Distribution & Generation Department Update
 - Safety Update
 - Energy Center Projects
 - Lineshack
 - Conduit Lease Agreement
 - Paperless Solution
 - Online Portal & Payment Processor Update
 - Transformer Fire

- EV Charger Update
- Time-Of-Use Analysis
- Cost of Service Study/5-Year Rate Plan
- Soil Gas Mitigation
- Power Cost Adjustment
- Equipment Replacement Plan
- Diesel Generator
- Substation 5-Year Maintenance
- Camera System
- Community Engagement
- Demand Response Program
- Lineman Appreciation Event
- Grant Opportunities
- Save the Date
- Work Anniversaries
- Payables

F. Policy for Review – Policy 5-1: Information to Customer: The board reviewed Policy 5-1.

G. Schedule of Meetings: May/June was presented.

VII. NEXT REGULAR LL&P BOARD MEETING: Scheduled for Thursday, June 9, 2022 at the Energy Center.

VIII. BOARD COMMENT:

Salzwedel thanked Charlie for coming to the meeting on Monday and highlighted that the new charging stations are up and working. Fonger congratulated Ryan on 6 years at LL&P, expressed appreciation for working with Marty Chambers on the Lineman Appreciation Event and looks forward to it next year, and mentioned Fallasburg Schoolhouse's June 11th event. Crawford congratulated Ryan, Emily and Tom on their work anniversaries; thanked all staff for exploring options with the volatility of the energy market; and mentioned the Calder Plaza Food Truck Rally on May 22nd. Cadwallader thanked all staff for their hard work and thanked Charlie for joining the Lowell Rotary. Mier stated that staff will be talking frequently and working closely together regarding the energy market. Teachworth highlighted that they were finally able to energize the transformer at 2335 W Main. Beachum mentioned that the Lineman Appreciation Event was not just for appreciation of the Lineman but all

staff, wanted to ensure staff were keeping up with requirements for future RP3 designations, and reminded everyone to be kind to each other.

IX. ADJOURNMENT

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN to adjourn the Regular Board Meeting at 8:59 p.m.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

Chairman Beachum

Date