

**Minutes for the  
Board of Lowell Light & Power's  
Regular Meeting – May 9, 2023**

**I. CALL TO ORDER AND ROLL CALL:**

The meeting was called to order by Chairman Beachum at 6:02 p.m., and General Manager West called the roll.

**Present:** Perry Beachum, Andrew Schrauben, Tina Cadwallader, Daniel Crawford, and Craig Fonger

**Absent:** None

**Also Present:** General Manager Charlie West, City Council Liaison Jim Salzwedel, Distribution Manager Ryan Teachworth, Generation Superintendent Casey Mier, and Financial Analyst Megan Mora

**II. APPROVAL OF AGENDA:**

It was MOVED BY CRAWFORD, SUPPORTED BY CRAWFORD, to approve the agenda as presented.

Yea: 5      Nay: 0      Absent: 0      Motion Carried

**III. APPROVAL OF MINUTES:**

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN, to approve the April 11, 2023 Regular Board Meeting Minutes – Open Session.

Yea: 5      Nay: 0      Absent: 0      Motion Carried

It was MOVED BY CRAWFORD, SUPPORTED BY CADWALLADER, to approve the April 11, 2023 Regular Board Meeting Minutes – Closed Session.

Yea: 5      Nay: 0      Absent: 0      Motion Carried

**IV. PUBLIC COMMENTS (for items not on the agenda):**

There was no public comment.

**V. ACTION ITEMS:**

**A. Revised FY 2024 Operating and Capital Budget:**

The board reviewed and discussed the revised Fiscal Year 2024 Budget, noting changes from the draft budget. West provided a list of highlights and changes.

It was MOVED BY FONGER, SUPPORTED BY CRAWFORD, to approve the revised FY 2024 Operating and Capital Budget as presented and send to City Council for final adoption.

Yea: 5      Nay: 0      Absent: 0      Motion Carried

**B. Benefits Renewal for FY 2024:**

West presented the renewal information for Health, Dental, Long-Term Disability, Short-Term Disability, and Life/ AD&D Insurance.

No action is needed for union employee health insurance as the current Union Working Agreement establishes the terms of bargaining unit members' health coverage.

For non-union employee health insurance, the increase to renew Priority Health is 8.9%. This increase equates to a total premium increase of \$13,766.40. This results in an average increase of \$4.81/month for each employee. This results in a \$1,032.48/month increase for LL&P, or a \$12,389.76 fiscal year increase.

It was MOVED BY CRAWFORD, SUPPORTED BY CADWALLADER, to renew the Priority Health plan with an 8.9% increase.

Yea: 5      Nay: 0      Absent: 0      Motion Carried

For dental insurance, Delta Dental issued a renewal quote that included a 3.74% decrease. This results in a total annual premium saving of \$424.20.

It was MOVED BY CRAWFORD, SUPPORTED BY CADWALLADER, to renew the Delta Dental plan with a 3.7% decrease.

Yea: 5      Nay: 0      Absent: 0      Motion Carried

For Life/AD&D, STD, and LTD insurance, UNUM issued a renewal quote that included a total annual increase across all three lines of coverage of 7.5%. This results in a total annual increase of \$609.37.

It was MOVED BY CRAWFORD, SUPPORTED BY FONGER, to renew the UMUM plan with a 7.5% aggregate increase across the three lines of coverage.

Yea: 5      Nay: 0      Absent: 0      Motion Carried

For voluntary vision insurance, Delta Vision supplied a renewal quote that includes no rate increase. The voluntary vision insurance is made available to each employee and their family at 100% employee cost, with no minimum participation level.

It was MOVED BY CRAWFORD, SUPPORTED BY FONGER, to renew the voluntary Delta Vision plan with no rate increase.

Yea: 5      Nay: 0      Absent: 0      Motion Carried

**C. PA 152 Resolution:**

Per Public Act 152 which regulates and controls public employers' permitted expenditures for medical benefit plans, the board is required to review annually the three options available to comply with the law. West recommended the third option which was to opt out of the requirements of the Act.

It was MOVED BY CRAWFORD, SUPPORTED BY SHRAUBEN, to approve the PA 152 resolution to opt out of the requirements of the law.

Yea: 5      Nay: 0      Absent: 0      Motion Carried

**D. Benevolence Policy Redline Review:**

Based on board feedback from the April board meeting, staff drafted an updated Benevolence Policy. The board reviewed and discussed the draft Benevolence Policy.

It was MOVED BY SCHRAUBEN, SUPPORTED BY CRAWFORD, to approve the revised Benevolence Policy (Policy 5-9) as presented.

Yea: 5      Nay: 0      Absent: 0      Motion Carried

**VI. INFORMATIONAL ITEMS:**

- A. 2022 Annual eReliability Report:** West presented the 2022 Annual eReliability Report.
- B. Performance Data:** West reported on the April 2023 performance data.
- C. Monthly Outage Report:** There were two outages in the month of April.
- D. Income Statement:** West reported on the April 2023 Income Statement.
- E. Capital Projects Report:** West reported on the April 2023 Capital Projects Report.
- F. Manager's Report:** West provided written updates to the Board on the following items:
  - MPPA/MMEA/APPA Update
  - Distribution/Generation Department Update
  - Safety Update
  - Facility Projects
  - Lineshack
  - Transformer Fire
  - Soil Gas Mitigation
  - IJJA/IRA
  - Time-of-Use Rate Implementation
  - Strategic Plan Update
  - Bowes Rd Trees
  - Customer Survey
  - Engine Room
  - Brush Clean with DPW
  - MERS Update
  - Storytime at the Library
  - Invenergy Calhoun Solar Project
  - Bushnell Visit
  - Save the Date: 2023 MPPA Stakeholder Meeting

- Chamber Benevolence Request
- IT Update
- Cyber Security Training
- Transformer Move
- Work Anniversaries
- Payables

**G. Schedule of Meetings:** May/June was presented.

**VII. NEXT REGULAR LL&P BOARD MEETING:** Scheduled for Tuesday, June 13, 2023 at the Energy Center.

**VIII. BOARD COMMENT:**

Schrauben suggested showing the SAIDI chart to the lineman, and thanked everyone for the card he received after a family event. Cadwallader suggested taking the SAIDI chart to the budget meeting at the City, and thanked all LL&P employees for their professionalism and great work. Crawford congratulated Ryan and Emily on their work anniversaries, thanked Megan and Casey for all their time working on IT, thanked Megan for all the budget work, and offered his services for a website refresh. Fonger thanked Ryan for his years at LL&P, and expressed appreciation for all the project progress happening at LL&P. Beachum thanked Daniel for wearing his “Team Jamie” shirt, asked if there was an update on the new truck, thanked all staff for their community involvement, and encouraged the board to turn in information to Lisa for the RP3 application.

**IX. ADJOURNMENT**

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN to adjourn the Regular Board Meeting at 9:00 p.m.

Yea: 5      Nay: 0      Absent: 0      Motion Carried

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Chairman Beachum

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Date