

**Minutes for the
Board of Lowell Light & Power's
Regular Meeting – November 11, 2021**

I. CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairman Beachum at 6:00 p.m., and General Manager West called the roll.

Present: Perry Beachum, Andrew Schrauben, Tina Cadwallader, Daniel Crawford, & Craig Fonger

Absent: None

Also Present: General Manager Charlie West, Distribution Manager Ryan Teachworth, Generation Superintendent Casey Mier, Office Manager Julie Stewart, City Council Liaison Jim Salzwedel, and Steve Donkersloot and Pat Bowland from MPPA.

II. APPROVAL OF AGENDA:

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN, to approve the agenda as presented.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

III. APPROVAL OF MINUTES:

It was MOVED BY CRAWFORD, SUPPORTED BY CADWALLADER, to approve the October 14, 2021 Board Meeting Minutes.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

IV. PUBLIC COMMENTS (for items not on the agenda):

There was no public comment.

V. ACTION ITEMS:

A. Power Supply Discussion with MPPA:

Pat Bowland and Steve Donkersloot of MPPA presented the board with information on power supply current trends, upcoming changes, and how they affect Lowell Light & Power. No action was taken.

B. Adoption of New Electric Rates:

Per the May 2017 UFS cost-of-service study, General Manager West recommended the board follow the 1.45%/year increase to the base rate with a bandwidth of 1.00% for 2022, with no increase to the customer charge.

It was MOVED BY SCHRAUBEN, SUPPORTED BY FONGER, to approve the overall rate increase of 1.46% with no increase to the customer charge, effective January 2022.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

C. Cost of Living Adjustment Discussion:

Following the discussion at the October Regular Board Meeting, West presented the board with considerations and impacts of a 3% Cost-of-Living Adjustment to be effective January 1, 2022. The board expressed concerns and comments then directed General Manager West to do as he sees fit and report back to the board on his decision. No action was taken.

D. Authorization to Proceed with Transformer Order:

Due to extensive material lead times, West requested authorization to purchase 20 transformers for 2022 stock to ensure appropriate stock for anticipated future community expansions. The initial quote for the transformers totaled \$50,230 and is subject to a price adjustment factor to be determined at the time of shipping.

It was MOVED BY CRAWFORD, SUPPORTED BY CADWALLADER, to approve the purchase of 20 transformers for 2022 stock.

Yea: 5

Nay: 0

Absent: 0

Motion Carried

VI. INFORMATIONAL ITEMS:

- A. Performance Data:** West reported on October's data.
- B. Monthly Outage Report:** There were 3 outages in the month of October.
- C. Income Statement:** West reported on the October 2021 Income Statement.
- D. Capital Projects Report:** West reported on the October 2021 Capital Projects Report.
- E. Manager's Report:** West provided written updates to the Board on the following:
- MPPA/MMEA/APPA Update
 - Distribution & Generation Department Update
 - Safety Update
 - Energy Center Projects
 - Line Shack
 - Conduit Lease Agreement
 - GIS Update
 - Paperless Solution
 - Online Portal & Processor Update
 - Business Continuity/Disaster Response Plan
 - Transformer Fire
 - EV Charger Update
 - Retiree Health Care Policy
 - Time-Of-Use Analysis
 - Soil Gas Mitigation
 - Engine Room
 - Cherry Creek Field Trip
 - Work Anniversaries
 - Payables

F. **Schedule of Meetings:** November/December was presented.

VII. **NEXT REGULAR LL&P BOARD MEETING:** Scheduled for Thursday, December 9, 2021.

VIII. **BOARD COMMENT:**

During the Board Comment portion of the Board Meeting, all Board members expressed their appreciation for Pat Bowland, Steve Donkersloot, and MPPA for their presentation and for supporting LL&P. Board Member Cadwallader thanked staff for various accomplishments and progress on projects. Board Member Schrauben brought attention to the positive nature of having an engaged staff. Chairman Beachum stated that in today's atmosphere, he would encourage people to be compassionate to other people.

IX. **ADJOURNMENT**

It was MOVED BY CRAWFORD SUPPORTED BY FONGER to adjourn the Regular Board Meeting at 9:36 p.m.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

Chairman Beachum

Date