

**Minutes for the
Board of Lowell Light & Power's
Regular Meeting – October 14, 2021**

I. CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairman Beachum at 6:00 p.m., and General Manager West called the roll.

Present: Perry Beachum, Tina Cadwallader, Daniel Crawford,
Craig Fonger & Andrew Schrauben

Absent: None

Also Present: General Manager Charlie West, Distribution Manager Ryan Teachworth, Generation Superintendent Casey Mier, Office Manager Julie Stewart, Legal Counsel Jessica Wood, CPA Peter Haefner, and City Council Liaison Jim Salzwedel.

II. APPROVAL OF AGENDA:

Chairman Beachum requested an additional action item be added to the agenda to discuss a Cost of Living Increase.

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN, to approve the agenda with the additional action item of Cost of Living Increase Discussion.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

III. APPROVAL OF MINUTES:

It was MOVED BY FONGER, SUPPORTED BY SCHRAUBEN, to approve the September 16, 2021 Board Meeting Minutes.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

IV. PUBLIC COMMENTS (for items not on the agenda):

There was no public comment.

V. ACTION ITEMS:

A. Open Meetings Act/Freedom of Information Act Review & Update:

Legal counsel Jessica Wood from Dickinson Wright presented an overview of the Freedom of Information Act (FOIA) and the Open Meetings Act (OMA). No action was taken.

B. Fiscal Year 2021 Audit Presentation and Acceptance:

Peter Haefner from Vredevelt Haefner LLC presented the Fiscal Year 2021 Auditors' Report (year ending June 30, 2021). Lowell Light & Power received a clean audit – the highest opinion that can be received.

It was MOVED BY CADWALLADER, SUPPORTED BY CRAWFORD, to approve the Fiscal Year 2021 audit as presented.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

C. Future Special Called Meetings:

Chairman Beachum proposed and the board discussed the necessity of two special board meetings within the next two months, to discuss the Board Strategic Plan, Board Member Responsibilities, and to complete the General Manager Evaluation. The first special board meeting was scheduled for Wednesday, November 3, 2021 at 6pm.

D. Cost of Living Increase Discussion:

The Board discussed the possibility of a 3% cost of living wage increase effective January 1, 2022. No action was taken. The Board determined to further discuss the wage increase at the next regular board meeting, and directed Charlie West to investigate the financial ramifications.

VI. INFORMATIONAL ITEMS:

A. Performance Data: West reported on September's data.

- B. **Monthly Outage Report:** There were 6 outages in the month of September.
- C. **Income Statement:** West reported on the September 2021 Income Statement.
- D. **Capital Projects Report:** West reported on the September 2021 Capital Projects Report.
- E. **Manager's Report:** West provided written updates to the Board on the following:
- MPPA/MMEA/APPA Update
 - Distribution & Generation Projects
 - Safety Update
 - Energy Center Projects
 - Line Shack
 - Conduit Lease Agreement
 - GIS Update
 - Paperless Solution
 - Online Portal & Processor Update
 - Business Continuity/Disaster Response Plan
 - Transformer Fire
 - EV Charger Update
 - Retiree Health Care Policy
 - Time-Of-Use Analysis
 - NASEO State EV Infrastructure Summit
 - Power Supply Discussion
 - Community Clean Up Event
 - Harvest Celebration
 - Soil Gas Mitigation
 - Engine Room
 - Public Power Week
 - Cherry Creek Field Trip
 - Work Anniversaries
 - September payables

F. **Schedule of Meetings:** October/November was presented.

VII. **NEXT REGULAR LL&P BOARD MEETING:** Scheduled for Thursday, November 11, 2021.

VIII. **BOARD COMMENT:**

Salzwedel thanked the board for giving the City Council the opportunity to decide the winning bid on the Line Shack. Crawford thanked Zac for helping power the Riverwalk during Harvest Celebration. Fonger provided the board with comments and a recap of the MMEA Conference that he attended. Fonger appreciated all the information he learned at the MMEA Conference. Fonger, Schrauben, and Cadwallader thanked all the staff for their hard work. Beachum informed the board that he spoke at the City Council Meeting and broached several ideas: how Lowell Light & Power can be involved in new developments/ business approvals in the community, an open house at the Energy Center, and how we are keeping up with RP3 requirements. Plus, the APPA Lineman Rodeo in March 2022 was mentioned. Lastly, the board discussed how drastic load changes would affect the utility.

IX. **ADJOURNMENT**

It was MOVED BY CRAWFORD, SUPPORTED BY CADWALLADER to adjourn the Regular Board Meeting at 9:28 p.m.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

Chairman Beachum

Date