

**Minutes for the
Board of Lowell Light & Power's
Special Called Meeting – April 23, 2024
LL&P Energy Center (625 Chatham St)**

I. CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Chairperson Beachum at 6:00 p.m., and General Manager West called the roll.

Present: Perry Beachum, Craig Fonger, Tina Cadwallader, Daniel Crawford & Andrew Schrauben

Absent: None

Also Present: General Manager Charlie West

II. APPROVAL OF AGENDA:

It was MOVED BY FONGER, SUPPORTED BY CRAWFORD, to approve the agenda as amended.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

III. PUBLIC COMMENTS (for items not on the agenda):

There was no public comment.

IV. ACTION ITEMS:

A. Transformer Purchase Authorization:

General Manager West requested board authorization to proceed with an order for twenty (20) 25 KVA 120/240 units at \$2,494 each and three (3) 25 KVA 277/480 units at \$2,428 each for a total order of \$57,164, subject to pricing adjustments at the time of shipment, with anticipated delivery of Q3 2024.

It was MOVED BY CRAWFORD, SUPPORTED BY FONGER, to authorize the General Manager to proceed with the transformer order totaling \$57,164 subject to pricing adjustments at the time of shipment.

Yea: 5 Nay: 0 Absent: 0 Motion Carried

B. Insurance Update:

Following board feedback, General Manager presented the tentative health insurance options that will be offered to non-union employees for board discussion. No action was taken.

C. General Manager Review – Closed Session:

It was MOVED BY CRAWFORD, SUPPORTED BY FONGER, to go into closed session, pursuant to MCL 15.268(a), for the General Manager's evaluation at 6:19 p.m.

Roll Call Vote:

Yea: Beachum, Fonger, Cadwallader, Crawford, and Schrauben
Nay: 0 Absent: 0 Motion Carried

It was MOVED BY CRAWFORD, SUPPORTED BY FONGER, to come out of closed session at 9:30 p.m.

Roll Call Vote:

Yea: Beachum, Fonger, Cadwallader, Crawford, and Schrauben
Nay: 0 Absent: 0 Motion Carried

It was MOVED BY SCHRAUBEN, SUPPORTED BY CADWALLADER, to increase the General Manager's annual salary by 5%, to provide a 1-year severance, and car allowance to remain unchanged, effective July 1, 2024, with the development of a three to five year contract to be created.

Roll Call Vote:

Yea: Beachum, Fonger, Cadwallader, Crawford, and Schrauben
Nay: 0 Absent: 0 Motion Carried

V. **NEXT REGULAR LL&P BOARD MEETING:** Scheduled for Tuesday, May 14, 2024 at the Energy Center.

VI. **BOARD COMMENT:**

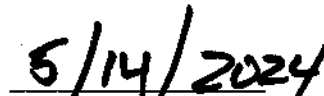
Crawford thanked Charlie for his hard work and looks forward to his continued growth in the position. Cadwallader thanked the board for a great meeting and thanked Charlie for staying with LL&P. Schrauben thanked Charlie for his short three and a half years at LL&P and his great work so far. Fonger thanked Charlie for being here. Beachum stated he looks forward to having Charlie for many more years.

VII. **ADJOURNMENT**

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN to adjourn the Special Called Board Meeting at 9:35 p.m.

Yea: 5 Nay: 0 Absent: 0 Motion Carried


Chairperson Beachum


Date