

**Minutes for the
Board of Lowell Light & Power's
Regular Meeting – June 11, 2024
LL&P Energy Center (625 Chatham St)**

I. CALL TO ORDER AND ROLL CALL:

The meeting was called to order by Vice Chairperson Fonger at 6:00 p.m., and Office Manager Stewart called the roll.

Present: Craig Fonger, Tina Cadwallader, Daniel Crawford & Andrew Schrauben

Absent: Perry Beachum

Also Present: City Council Liaison Jim Salzwedel, Distribution Manager Ryan Teachworth, Generation Superintendent Casey Mier, and Office Manager Julie Stewart

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN, to excuse Perry Beachum's absence.

Yea: 4 Nay: 0 Absent: 1 Motion Carried

II. APPROVAL OF AGENDA:

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN, to approve the agenda as presented.

Yea: 4 Nay: 0 Absent: 1 Motion Carried

III. APPROVAL OF MINUTES:

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN, to approve the May 14, 2024 Regular Board Meeting Minutes as presented.

Yea: 4 Nay: 0 Absent: 1 Motion Carried

IV. SAFETY MOMENT:

Distribution Manager Teachworth presented a safety moment about workplace safety communication.

V. PUBLIC COMMENTS (for items not on the agenda):

There was no public comment.

VI. ACTION ITEMS:

A. FY 2025 Board Meeting Dates:

Stewart proposed the following Regular Board Meeting dates for Fiscal Year 2025, to follow the typical Tuesday after the second Monday of each month, with the exception of September due to staff commitments:

Tuesday, July 9, 2024
 Tuesday, August 13, 2024
 Tuesday, September 17, 2024*
 Tuesday, October 15, 2024
 Tuesday, November 12, 2024
 Tuesday, December 10, 2024
 Tuesday, January 14, 2025
 Tuesday, February 11, 2025
 Tuesday, March 11, 2025
 Tuesday, April 15, 2025
 Tuesday, May 13, 2025
 Tuesday, June 10, 2025

It was MOVED BY CRAWFORD, SUPPORTED BY CADWALLADER, to approve the proposed FY 2025 Board of Lowell Light and Power Meeting dates.

Yea: 4 Nay: 0 Absent: 1 Motion Carried

B. FY 2025 PA-95 Opt-In or Opt-Out Decision:

Stewart explained that each year by July 1st, LL&P is required to decide whether or not to participate in the state’s low-income energy assistance fund (LIEAF) for the upcoming year. For utilities that choose to participate, a LIEAF charge is collected for each meter every month and the charge cannot exceed \$1.00 a month. Utilities that choose to opt out cannot disconnect services for non-payment from November 1st through April 15th. The board discussed both options.

It was MOVED BY CRAWFORD, SUPPORTED BY CADWALLADER, to opt out of PA-95 for Fiscal Year 2025.

Yea: 4 Nay: 0 Absent: 1 Motion Carried

VII. INFORMATIONAL ITEMS:

- A. **July 5, 2024:** Fonger reported that all staff will receive July 5, 2024 as a paid holiday, per Chairperson Beachum’s approval.
- B. **Performance Data:** Stewart reported on the May 2024 data.
- C. **Monthly Outage Report:** Teachworth reported on the four outages in the month of May.
- D. **Income Statement:** Stewart reported on the May 2024 Income Statement.
- E. **Capital Projects Report:** Stewart reported on the May 2024 Capital Projects Report.
- F. **Manager’s Report:** West provided written updates to the Board on the following items:
 - MPPA/MMEA/APPA Update
 - Distribution Department Update
 - Generation Department Update
 - Safety Update

- Facility Projects
- Lineshack
- IT Update
- Business-to-Customer Payments
- GIS Update
- Cash Levels/MERS Surplus/Equipment Replacement
- Staffing Update
- Insurance Update
- Recurring Payment Direct Mailer
- FROM Food Fight
- Work Anniversaries
- Payables

G. **Schedule of Meetings:** June/July was presented.

H. **Supplemental Information:** West provided supplemental information to the Board on the following items:

- Sales and Cash & Investments Performance Data Charts
- Benevolence Report
- Full Income Statement
- May Payables

VIII. **NEXT REGULAR LL&P BOARD MEETING:** Scheduled for Tuesday, July 9, 2024 at the Energy Center.


IX. **BOARD COMMENT:**

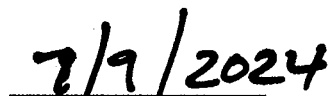
Schrauben expressed his appreciation for the photos presentation and thanked Ryan for his attention to detail. Crawford congratulated Zac on his promotion; thanked Ryan, Casey, and Julie for running the meeting; brought up the idea of charging customers for receiving paper statements; and expressed excitement over seeing the numbers continue to rise in paperless participation. Fonger also congratulated Zac on his new position, congratulated Tony's daughter Sophia on her graduation, and thanked Julie for helping him get through the meeting.

X. **ADJOURNMENT**

It was MOVED BY CRAWFORD, SUPPORTED BY SCHRAUBEN to adjourn the Regular Board Meeting at 6:59 p.m.

Yea: 4 Nay: 0 Absent: 1 Motion Carried


 Chairperson Beachum


 Date